



BAMT CONFERENCE 2024 Booking Terms & Conditions

To qualify for Early Bird registration, please ensure that your registration fees are fully paid by the Early Bird deadline of 12pm (GMT) on January 15, 2024. After this date, registration fees will revert to the standard Conference rate. Please note that registration fees are determined by the date of payment receipt, not the registration form submission date.

This year, BAMT offers a staggered payment option that allows you to pay in three instalments. To confirm your tickets, all payments under this option must be settled by 12pm (GMT) on March 15, 2024. The staggered payment option will no longer be available after this date.

Payments can be made via PayPal and Bank Transfer.

BAMT prioritises the health and safety of our delegates, sponsors, exhibitors, communities, and our industry. In the event of travel bans, border closures, restrictions on large gatherings, or other impacts related to the Covid-19 pandemic or other conditions, the Conference may transition from a hybrid event to a virtual Conference or change dates.

If the Conference becomes virtual, the difference in registration rates will be refunded. Please note that if a delegate chooses not to attend the virtual Conference, full refunds will not be issued; only the difference in the fee will be refunded.

By registering for the Conference, you acknowledge and accept these conditions

Cancellation Conditions

If the Conference is proceeding as a hybrid event, a request to convert to a virtual registration from a full registration will receive a refund of the difference if advised via email by 12pm (GMT) on 15th January 2024.

Cancellations received in writing to the Conference Office by 12pm (GMT) on 31st January 2024 will be accepted and all fees refunded less an administrative fee £30.00.

Cancellations from 1st February to 15th March 2024 will incur a 50% charge on the registration fee.

Cancellations or requests to change registration type received after this date cannot be accepted and will not be refunded (in part or full).

Transfer of registration: Transfer of your registration to another person is acceptable. The full name and details of the person that will replace you must be advised in writing to the Conference Office prior to the Conference. We will not be able to change the ticket type when transferring a registration.

Non-attendance: No refunds will be made for non-attendance at the Conference.

Conference Cancellation by BAMT

It may be necessary for reasons beyond the control of the BAMT to alter the times, dates, itineraries, or speakers of the Conference by notice to you at any time. In the unlikely event of cancellation of the Conference, the maximum liability of BAMT is the full amount of the refund of the Conference registration fee and its associated components of attendance with no additional liability for travel costs, hotel costs, or any other costs or expenses whatsoever.

In the unlikely event of cancellation or postponement of the Conference due to circumstances beyond BAMT, reasonable control including but not limited to, acts of terrorism, war, acts of God and natural disaster or global health crisis, BAMT cannot be held responsible for any cost, damage or expense which may be incurred by registrants as a consequence of the event being postponed or cancelled.

Processing time for bank refunds: Refunds (less applicable administrative fees) if applicable will be processed no later than 30 days of the conclusion of the Conference. After this date if no bank details have been received by the Conference the refund will be forfeited.

Late Registration

The Conference organisers cannot guarantee that collateral will be available to late registering delegates (inside one month before the Conference). In addition, there is a risk that social programme functions may be fully subscribed.

Virtual Attendance

As a virtual attendee you will be issued with a unique username and passcode to access the conference. These details are for your own use and should not be shared.

No unauthorised filming or sharing of online content is permitted.

Filming

The conference organisers may film and publish conference content. Participants at the conference may appear in the filming of the content.

PRIVACY STATEMENT

BAMT has adopted the EU General Data Protection Regulation (GDPR) for the purposes of the Conference. The Privacy Principles govern the way in which we collect, use, disclose,

store, secure and dispose of your Personal Information. The EU General Data Protection Regulation (GDPR) sets out rules and guidance about how personal information should be treated. And as well as the specifics, the law provides a set of general principles that must permeate all acts of data processing. BAMT reserves the right to modify or amend privacy and copyright statements at any time, provided those modifications or amendments comply with applicable laws.

USE OF PERSONAL INFORMATION

The Conference will collect and store information you provide in this Registration Form for the purposes of enabling us to:

- register your attendance at the Conference;
- assist with administrative and planning purposes;
- plan and develop Conference and other events in the future;
- facilitate your requirements in relation to the Conference; and
- allow the compilation and analysis of statistics relevant to the Conference.

The information that you provide in the Registration Form and information provided at any other time during the Conference, including without limitation any feedback obtained during the Conference, will be used by the Conference to offer, provide and continue to improve its Conference and other services.

To fulfil your request to access the online registration portal you enter into an agreement with BAMT and we capture and process a set of personal information provided by you. For EU data protection law our lawful basis for processing personal data for this purpose is Article 6, (1)(b).

The data that we collect from you is transferred and stored within the United Kingdom (UK) and EU servers. We will retain your data only for as long as we have a business requirement to do so.

To provide you goods and services, BAMT works with a range of suppliers. These third parties operate under contract with BAMT and we will share your information with these parties where it is necessary to deliver the goods and services you have requested.

These suppliers are data processors under data protection law and can only process your information in line with the instructions we provide in their contract. These include specific clauses to protect your personal information. They will not share your personal information with any organisations apart from us. They will hold it securely and retain it for the period we instruct.

In some circumstances we are legally obliged to share information. This would relate to regulators, law enforcement bodies, government agencies, courts or other third parties where we think it's necessary to comply with applicable laws or regulations, or to exercise, establish or defend our legal rights. Where possible and appropriate, we will notify you of this type of disclosure.

Access rights: You have the right to access information we hold about you. Your right of access can be exercised in accordance with the EU General Data Protection Regulation (GDPR) or applicable data protection law at any time by contacting us via the contact details provided in this policy

Data Rectification/Erasure: You have the right to have your data rectified if you believe it is inaccurate and/or erased if you believe it is no longer necessary for us to process your data or you have withdrawn your consent (where consent was given to process data in the first place).

Data portability: You can request access to your data, and for the data to be provided to you in an accessible format (e.g. in a word processing document or spreadsheet) at any point.

Emails and information transmitted are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you are not the intended recipient, please delete it and notify the sender.

DISCLOSURE OF PERSONAL INFORMATION TO THIRD PARTIES

BAMT will not otherwise, without your consent, use or disclose your personal information for any purpose unless it would reasonably be expected that such purpose is related to the offer, provision and improvement of the Conference or where such purpose is permitted or required by law.

By registering for this Conference, all registrants grant permission to BAMT the association and its agents, to take photographs at the Conference to reproduce and to distribute in association educational, news or promotional materials and other association publications, whether in print, electronic or other media, including the Conference website.

By participating in the Conference, you permit the association to use, reproduce and distribute photographs taken of you for such purposes and waive your legal rights to pursue any cause of action against the BAMT related to such photographs. If you have any concerns regarding the use of photographs taken of you during the Conference, please contact the BAMT office by 30th April 2024.

It is understood these images may be used for promotional, news, on-line/multimedia, research and/or educational purposes by and for BAMT. Attendees agree that they are not entitled to remuneration, residuals, royalties or any other payment from BAMT in respect of their image/likeness or its use. Should an attendee not agree to the above image release, they must advise BAMT Office. BAMT has the discretion to update their [privacy statement](#) at any time. If you have questions, comments, and requests regarding this privacy policy, please email us at bamtconf@bamt.org.