



GREEK ORTHODOX ARCHDIOCESE OF AMERICA

GREEK ORTHODOX LADIES PHILOPTOCHOS SOCIETY, Inc.

Dear Philoptochos Sisters,

As we look forward to our 2024 National Philoptochos Biennial Convention in San Diego, California, we would like to remind you of your opportunity to offer resolutions for consideration. **All resolutions must be submitted in writing on or before Thursday, May 30, 2024, 5:00 pm EST, to the Convention Resolutions Committee c/o the Philoptochos Center of Philanthropy at 126 East 37th Street, New York, New York 10016.**

While the Convention Resolutions Committee welcomes and considers all properly submitted resolutions concerning commitments, procedures, events, philanthropies, and other issues, we request that the guidelines set forth below, which are excerpted from **Robert's Rules of Order Newly Revised, 11th Edition**, be observed.

The following is an example of a resolution with appropriate “Whereas” clauses (also called “preamble clauses” below) that set forth the specific supporting reasons for the Resolution:

Whereas, A privately conducted survey by experts engaged by the Association reveals conditions constituting a serious fire hazard throughout the lower office building area bordering the waterfront;
Whereas, The Association has expressed its concerns regarding these hazards, without response by the city;
Resolved, That a committee of seven consisting of [names of four persons], and three others to be named by the chair, be appointed to draw up recommendations whereby the Association may bring to bear all possible influence to secure proper enforcement of the city fire regulations and any revision of them that may be found to be appropriate.

(Robert's Rules of Order Newly Revised, 11th Edition, p. 107)

Robert's Rules also provides the following skeleton example as a guide:

Whereas, The (text of the first preamble clause);
Whereas, The (text of the next to last preamble clause);
Whereas, The (text of the last preamble clause);
Resolved, That (text stating the action to be taken);
Resolved, That (text stating any further action to be taken);
Resolved, That..... (text stating still further action to be taken);

(Robert's Rules of Order Newly Revised, 11th Edition, p. 108)

In addition, the following procedures shall be followed for resolutions originating from a chapter:

1. Chapter resolutions shall be presented to the Legislative Committee at the Metropolis Conference, where they shall be accepted or rejected. Additionally, the committee may generate its own resolutions. If there is no planned conference, and a chapter wants to submit a resolution, please send it to your metropolis board for consideration.
2. Resolutions endorsed by the committee shall be presented to a general meeting of the delegates for adoption or rejection.
3. If accepted by 2/3 vote or more and the resolution pertains to matters of national importance, the resolution shall be sent to the National Legislative Committee Chair.

The National Convention Resolutions Committee will meet and review all proposed resolutions referred to it. The Committee will be empowered to review and make its own recommendations on each respective resolution. The proponent of the resolution must be available to speak on behalf of the resolution and may be requested to respond to questions from the Resolutions Committee.

Please note that the Committee will not correct, change or modify your resolution, so please take care in drafting it.

The Committee will submit to the Convention all resolutions referred to it except resolutions that the Committee, by a three-fourths vote, decides not to report. The Convention, by a two-thirds vote, may overrule a committee decision not to report.

We look forward to hearing from you. If you have any questions, please contact me by e-mail at kart7577@gmail.com and please copy the National Office at convention@philoptochos.org.



Anita B. Kartalopoulos
National First Vice President
Resolutions Committee Chair