

SPONSORS/FUNDERS

1. **Research Data Management** - Data Management Plan (DMP) preparation ensuring proper use of resources to generate, store, and, reuse research data.
2. **Research Collaboration** - Identify funding opportunities for research initiatives among government sources, foundations and the private sector to support the research.
3. **Financial Management** - Financial Reporting and responsible documentation of the use of fiscal resources and awards.

INSTITUTION

1. **Research Governance** - Awareness about the policies, procedures and frameworks at institutional level
2. **HR Management of Research Administration** - Understanding of the overall research work environment based on employer and employee satisfaction.
3. **Equity Diversity and Inclusion (EDI)** - Awareness of strategies, statement and framework at institutional level.
4. **Organizational Systems and Processes** - Understanding of institutional system effectiveness in terms of structure and culture to foster better research environments.
5. **Financial Management** - Awareness on the use and essential documentation of institutional funds

RESEARCH MANAGEMENT AND COORDINATION

Leadership In Research Management 1 & 2 - Role, People & Processes

RESEARCH OFFICE/DEPARTMENT

1. **Equity Diversity and Inclusion (EDI)** - Confirming EDI standards are met among the stakeholders and research team
2. **Organizational Systems and Processes** - Understanding of departmental system effectiveness in terms of structure and culture to foster better research environments.
3. **Research Policy and Strategy** - Awareness and alignment with strategic plans and visions of institution.
4. **Financial Management** - Type of agreement, financial reporting, audit works, project closure and documentation of the use of fiscal and accountable activities.
5. **Management Information** - Understanding and updating to enable data-driven/informed decision making.

RESEARCH TEAM (PI)

1. **Research Outputs and Outcomes** - Use of logic models and dark logic models to increase research impact.
2. **Research Collaboration** - Awareness of the project alignment to the collaborator's objectives.
3. **Research Data Management** - Preparation of DMP and knowledge of repositories to inform the funder and better use of research data.
4. **Financial Management** - documentation of the cash flow and accountable project activities aligning to the financial management requirements.
5. **Knowledge Mobilization and Translation Techniques** - Awareness on Integrated / Knowledge Mobilization Plans for better dissemination and research impact

ESSENTIAL COMMUNICATIONS OF A RESEARCH COORDINATOR AMONG THE MAJOR ROLE PLAYERS - KEY INSIGHTS

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ESSENTIAL COMMUNICATIONS OF A RESEARCH COORDINATOR AMONG THE MAJOR ROLE PLAYERS – KEY INSIGHTS

The poster is a summary or a quick overview of what I learnt from the Research Management and Coordination Certificate Program-953. Understanding the role of a research coordinator, I chose to explain the entire process of research coordination around essential communication. The thirteen courses learnt from the program give deep insights into how research projects are to be managed and coordinated to get clarity on the activities undertaken to align with project goals and stakeholders' requirements more efficiently. Though every course has shades on all stages of the design process and the stakeholders involved, essential communications focus on the significant topics to be dealt directly with the listed role players – Research team (Principal Investigator), Research Office/Department, Institution and Sponsors/Funders. While handling every communication and task, the research coordinator is responsible for adhering to the leadership in research management theories and practices to understand better their role and how to place them among the people and processes they engage with to obtain desired sustainable outcomes.