



The Greek Orthodox Ladies

PHILOPTOCHOS SOCIETY

2026 National Philoptochos Convention • June 29 - July 2, Cleveland, Ohio

Guide to Writing Resolutions for the National Philoptochos Convention

A resolution is the formal means by which a chapter, district, or other authorized body presents an idea, recommendation, or request for action to the National Convention. A well-drafted resolution should be clear, focused, and consistent with the mission and work of Philoptochos.

The resolution should begin by identifying a specific issue, need, or opportunity. It should make plain why the matter is important and how it relates to the charitable, philanthropic, and spiritual purposes of Philoptochos. The subject should be meaningful, relevant, and appropriate for Convention consideration.

Any background information included in the resolution itself should be concise. In most cases, it should be limited to a single paragraph providing only the essential context needed for delegates to understand the proposal. If additional history, explanation, facts, or supporting material is needed, that information should be included in a separate supporting addendum rather than in the body of the resolution.

The action requested should be stated clearly and specifically. A strong resolution makes plain what is being proposed, who is being asked to act, and what result is intended. The requested action should be practical, achievable, and within the scope of Philoptochos.

Resolutions should be written in respectful, formal language and should remain focused on one main subject. They should avoid unnecessary length, repetition, or broad statements that do not advance the proposed action. Clarity is especially important so that delegates can easily understand both the purpose of the resolution and the action being requested.

Before submission, the resolution should be carefully reviewed for accuracy, organization, and consistency. It is also wise to confirm that the proposal does not duplicate an existing policy, practice, or previously adopted resolution.

The goal of a resolution is not simply to raise an issue, but to present it in a clear and constructive form that is ready for thoughtful review and possible action by the Convention.

Please reach out to Helena Johnson (papa11h@hotmail.com) or Maria Logus (mlogus111@gmail.com) should you have any questions.