

Attendees Navigation Guide

EduCanada Virtual Fair

Join the Government of Canada Education Fair!

Indonesia

Saturday, 10 October 2020

8am – 1pm WIB (UTC/GMT +07:00)



Canada

EduCanada.ca

In collaboration with:
Canadian

EduCanada Virtual Fair Indonesia

Saturday, 10th October 2020

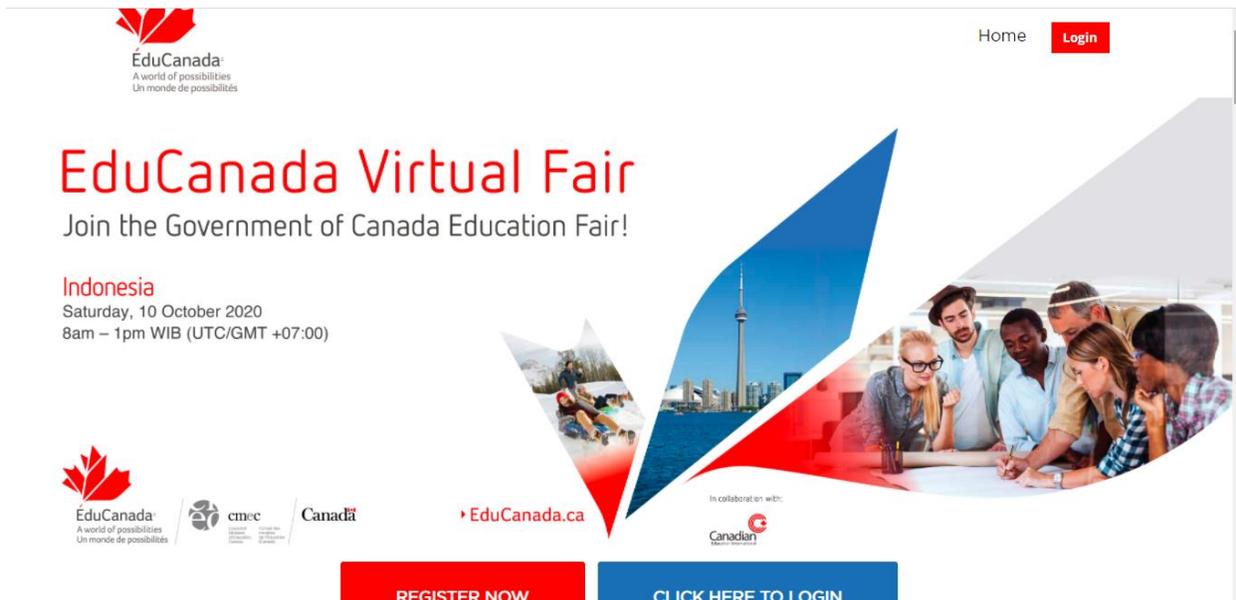
8am – 1pm

Getting Started:

This manual aims to guide you so you can make the most of your participation in the Virtual Event. The manual will elaborate on how you can navigate through the virtual platform as an Exhibitor.

Main Page:

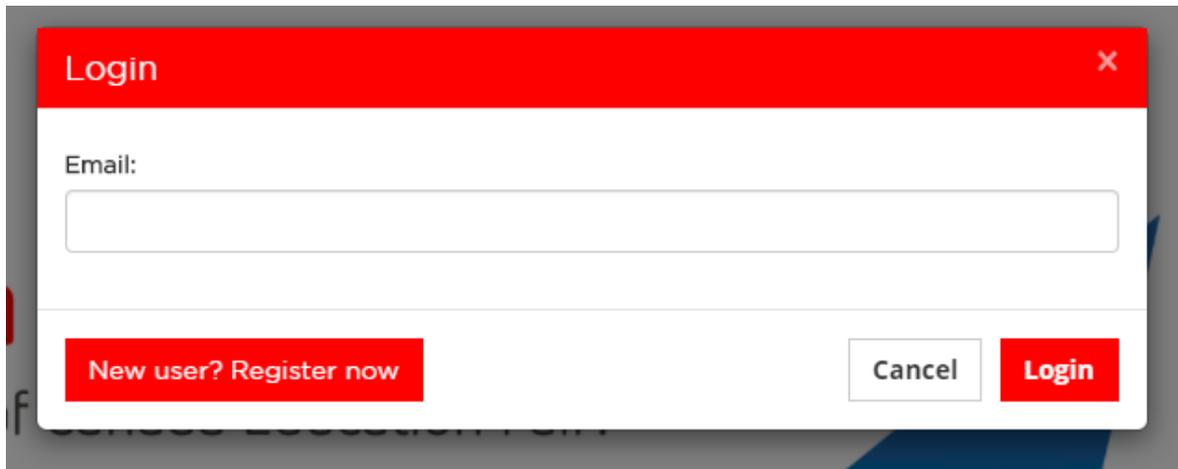
Type in the URL: <https://educanadafairina.vfairs.com/> in the address bar of your browser to visit the virtual platform. We recommend that you use either Chrome, Safari or Firefox for best performance.



The screenshot shows the homepage of the EduCanada Virtual Fair. At the top left is the EduCanada logo. In the top right corner, there are links for 'Home' and 'Login'. The main heading is 'EduCanada Virtual Fair' in large red letters, followed by the sub-heading 'Join the Government of Canada Education Fair!'. Below this, the event details are listed: 'Indonesia', 'Saturday, 10 October 2020', and '8am – 1pm WIB (UTC/GMT +07:00)'. The central graphic features a collage of images: a person on a boat, the CN Tower, and a group of people in a meeting. At the bottom, there are logos for EduCanada, cmec, Canada, EduCanada.ca, and Canadian International Education. Two prominent buttons are at the bottom: a red 'REGISTER NOW' button and a blue 'CLICK HERE TO LOGIN' button.

Login:

To login, click on the 'Login' tab on the Homepage. It will open a pop-up window asking for your Username. Enter your registered email and then click on 'Login'.



A screenshot of a login form. At the top is a red header with the word "Login" in white and a close button (X) in the top right corner. Below the header is a white area with the label "Email:" followed by a large, empty white text input field. At the bottom of the form are three buttons: a red button with white text that says "New user? Register now", a white button with a grey border and grey text that says "Cancel", and a red button with white text that says "Login".

Navigating your way around the Virtual Event

Lobby:

Once you have successfully Logged in, you will enter the virtual lobby. To get to your booth click on the 'Exhibit Hall' tab from the navigation bar.



Exhibit Hall:

Clicking on the exhibit Hall tab in the top navigation bar will take you to the Exhibition Hall where all the exhibitor booths will be displayed.



The image displays two screenshots of a virtual exhibition hall interface. The top screenshot shows a booth for medical companies, including KEDRAB, SterRx, ScriptPro, and DYNALABS. The bottom screenshot shows a booth for educational institutions, including Bow Valley College and Centennial College. Both screenshots feature a navigation bar at the top and an 'Exhibitors Index' panel on the left.

Top Screenshot: Medical Exhibitors

- Navigation Bar:** Lobby, Exhibit Hall, Auditorium, Video Vault, Resources, Swag Bag, Information Desk, Networking, Leaderboard, Lounge.
- Exhibitors Index:**
 - Accelerate Diagnostics, Inc.
 - Allergan
 - AMAG Pharmaceuticals, Inc.
 - DYNALABS
 - Eagle Pharmaceuticals, Inc.
- How It Works:**
 1. Scroll the exhibitor booths above from left to right, or top to bottom in the Exhibitor's Index to the left.
 2. Click on the pictures to learn more about each exhibitor.
 3. Click "Chat" to join a group discussion and click on a user name for individual chat or to schedule a video meeting.

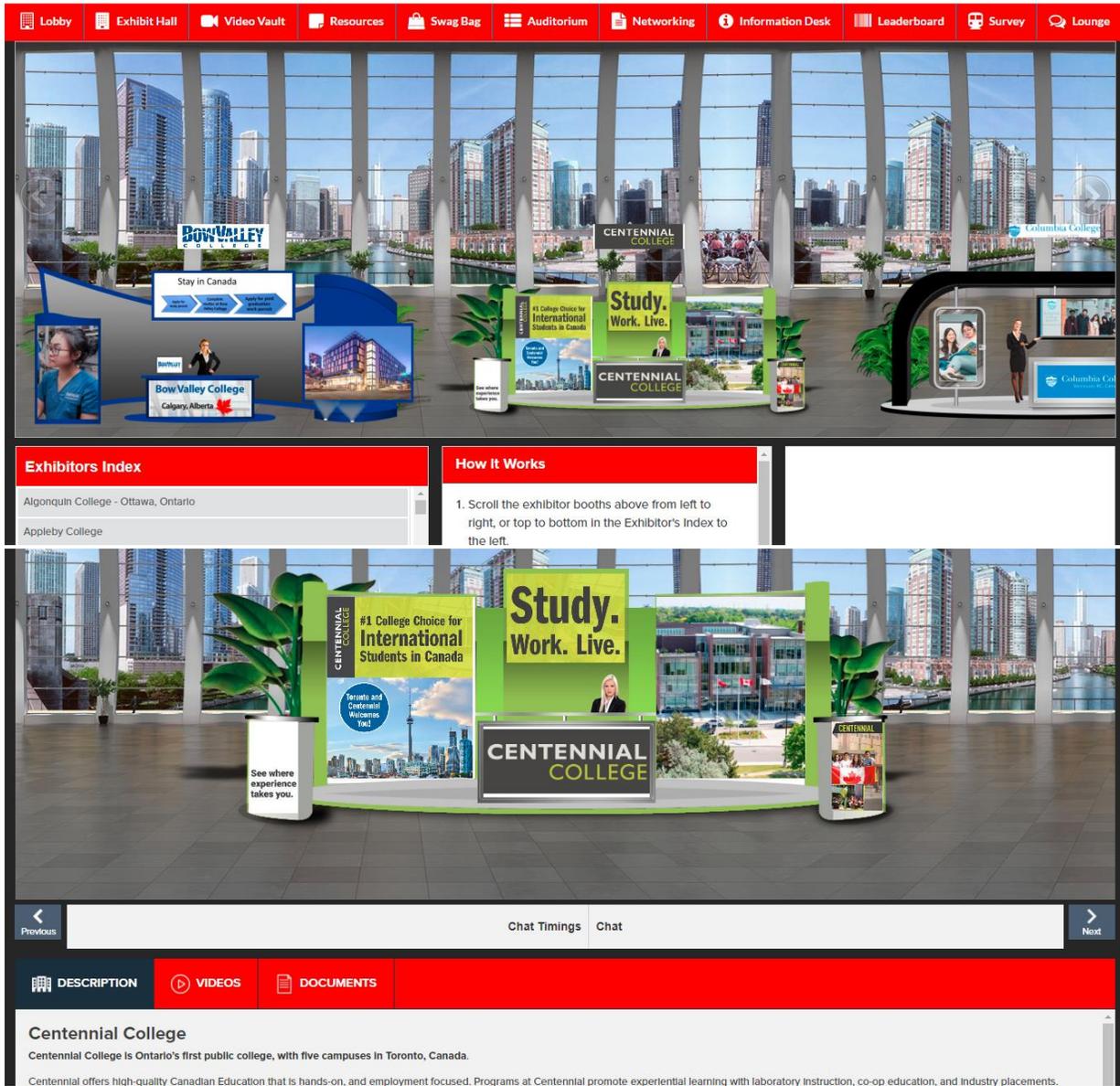
Bottom Screenshot: Educational Exhibitors

- Navigation Bar:** Lobby, Exhibit Hall, Video Vault, Resources, Swag Bag, Auditorium, Networking, Information Desk, Leaderboard, Survey, Lounge.
- Exhibitors Index:**
 - Algonquin College - Ottawa, Ontario
 - Appleby College
- How It Works:**
 1. Scroll the exhibitor booths above from left to right, or top to bottom in the Exhibitor's Index to the left.

To enter the booth, simply click on the booth image displayed in the Exhibition Hall.

Booth View

Clicking on the booth image will take you inside the booth as shown below.



Exhibitors Index

- Algonquin College - Ottawa, Ontario
- Appleby College

How It Works

1. Scroll the exhibitor booths above from left to right, or top to bottom in the Exhibitor's Index to the left.

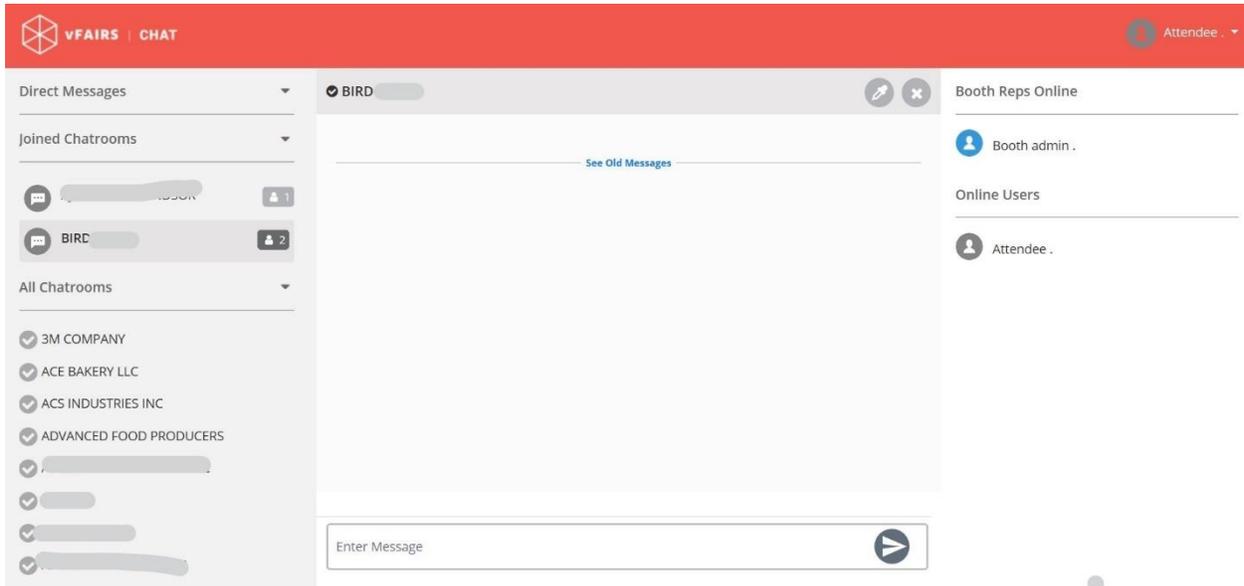
Centennial College

Centennial College is Ontario's first public college, with five campuses in Toronto, Canada.

Centennial offers high-quality Canadian Education that is hands-on, and employment focused. Programs at Centennial promote experiential learning with laboratory instruction, co-op education, and industry placements.

Networking:

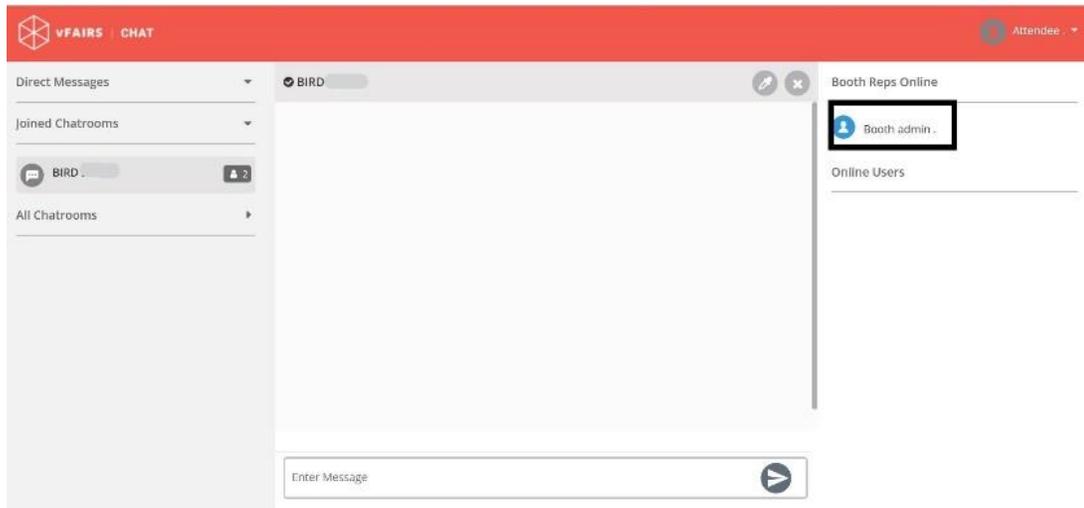
Once inside the booth, click on the 'Chat' tab and you'll be taken straight to the chatroom.



Center space seen above is for public chat where anyone can send a message. Messages sent in public chat area will be visible to all.

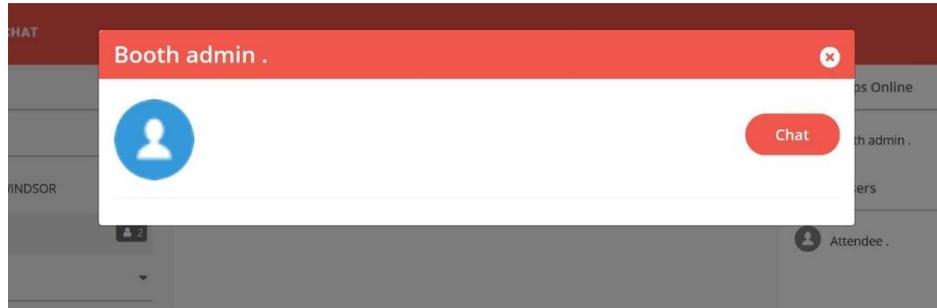
Once you are in the chatroom,

- The list of the booth reps that are online for that booth will be visible to you in the right panel

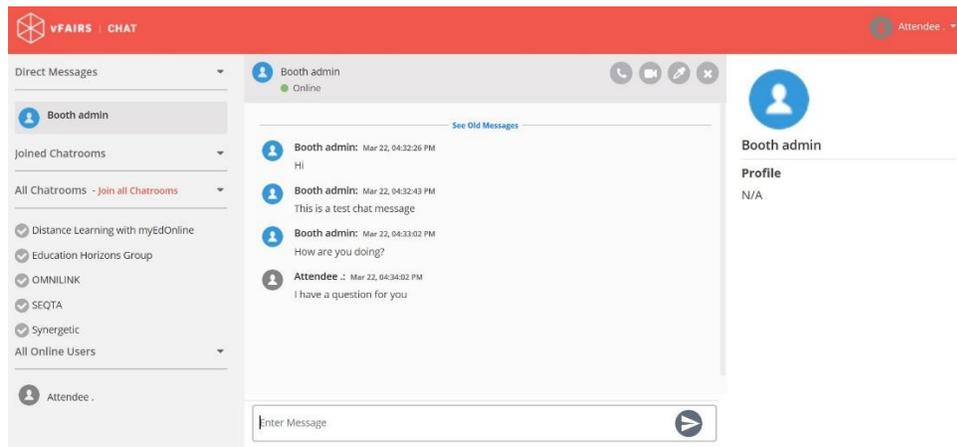


- To initiate a private chat with a booth rep you can send them a direct message by either
 - Hovering over their name and clicking on the 'Chat now' button that appears
 - Or by clicking on the online booth rep you wish to chat with. Doing this will

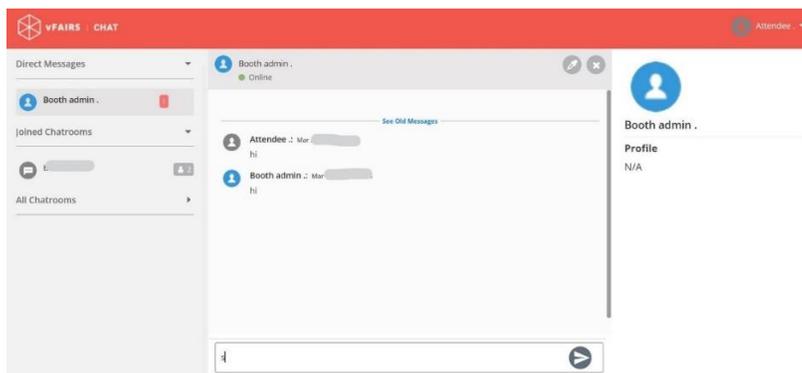
display a pop-up



Click on the 'Chat' tab and you can start exchanging messages with the booth rep



- If the booth rep wishes to initiate chat with you, he/she will be able to send you a direct message. Message notification will appear under the **Direct Messages** label.





Click on the booth rep's name in the **Direct Messages** list and you can start exchanging messages with the booth rep.

After you have finished the conversation, click on the Exit Button to end that chat.

~~To initiate Audio/Video chat, click on the audio/video icon at the top right of the private chat area.~~

Auditorium:

To access the event webinars, simply click on the 'Auditorium' tab in the top navigation bar. Once inside the auditorium, you can attend the live sessions by clicking on the 'Live' link. This will display the list of all the live sessions.

Please note that the **Play button** will appear next to each live session listed only at the time when the session goes live. Click on the play button and you will be directed to the live session.

Similarly, you can access the on-demand videos by clicking on the On-Demand link.

Information Desk:

In case you have any technical queries, please visit the **Info Desk** to talk to the technical reps available online to help you. If you have any questions, please feel free to email us at educanadafairina@getvfairs.io and we will be happy to assist you.