

## Attendee Guide

### Joining the Summit Platform

#### Login with Your Email

You may enter the summit platform at <https://ippasummit.vfairs.com> using the email address from your registration, or by clicking any of the direct links in our emails.

#### Google Chrome Recommended

We suggest joining on your web browser. For the best experience, Google Chrome is recommended, but all browsers are supported.

#### Mobile Browser

It is also possible to join on your mobile device's browser, though some video calling features (like Attendee Matchmaking) may not perform optimally on mobile.

#### Zoom for Live Workshops

Our live workshops will launch in Zoom. If you will attend a workshop, we recommend downloading the Zoom application to your computer ahead of time.

For the security of our event, you will only be able to log in on **one device at a time.**

### About the Schedule

IPPA's AI and the Future of Wellbeing Summit is a 5-day semi-synchronous event. It's designed to be flexible with your schedule, commitments, and time zone, while still offering real-time togetherness and discussion.

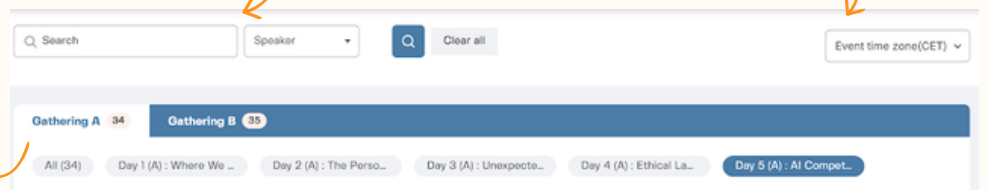
#### Navigating the Sessions Area

When logged into the event platform, all content can be found in the Sessions area.

Use the "Search" area to find specific sessions by keyword or speaker. You can also select "Speaker" from the dropdown to filter by name.

Use the dropdown menu at the top right corner to toggle between displaying the schedule in the event time zone (CET) and your local time zone.

Use the tabs to sort by Gathering A or B, and then by day.



#### Gathering A and B

Each day of the Summit offers two hours of live programming, which is repeated twice to accommodate global time zones.

The first instance of this programming is called Gathering A, and the second is called Gathering B.

##### GATHERING A

**Ideal for:**

- Europe & Africa (morning)
- Asia & Australia (afternoon)

##### GATHERING B

**Ideal for:**

- Americas (morning)
- Europe & Africa (afternoon)

Please note that the anchor time zone for this event is Central European Time (UTC+1). All agenda pages can be shown in your local time zone.

If you have any issues accessing or using the event platform, please contact our support team at [ippasummithelp@getvfairs.io](mailto:ippasummithelp@getvfairs.io).

# AI and the Future of Wellbeing

VIRTUAL SUMMIT



## About the Format

### Synchronous and Asynchronous Programming

Each day features around 5 hours of programming with most sessions running twice to accommodate attendees across time zones.

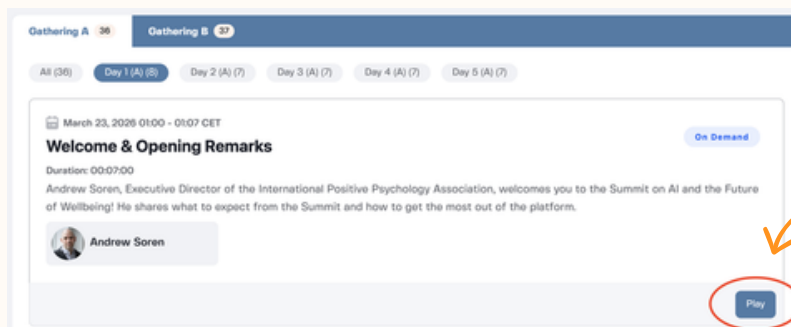


### Keynotes and Panel Discussions AVAILABLE ON-DEMAND

Keynotes and Panel Discussions for each day are released at the day's start and **can be watched on-demand** at any time after release. These videos will be accessible for several weeks following the Summit.

### Live Q&A Session with Dr. Martin Seligman (March 23, 4:30 PM CET)

On Day 1, Dr. Martin Seligman will be offering a special live session with Q&A (March 23, 4:30 PM CET). This session is only being offered once. The recording will be available to watch afterwards.



When on-demand sessions are available, a Play button will appear.

### Connection Hour

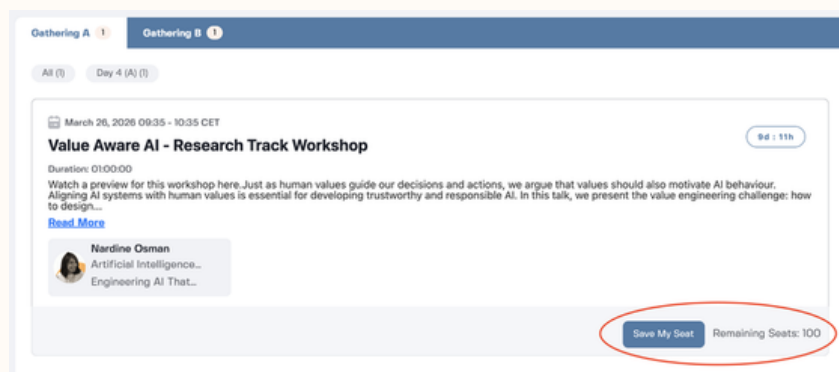
The Connection Hour during each Gathering time is when we emphasize live networking and discussions. The main areas of engagement during this time are the **Exhibitors' Hall**, our **Discussion Tables**, and **Attendee Matchmaking**. All of these features are also available at any time during the Summit. However, we expect them to be particularly active during the Connection Hour, and this is also when our Exhibitor representatives will be available for live conversation.

**Note:** There is no Join button for Connection Hour. Please participate in Connection Hour by visiting the Exhibitors Hall, or by opening the Networking menu to find our Roundtables for group discussions and Matchmaking for one-on-one calls with fellow attendees.



### Workshops NOT RECORDED

**Workshops are interactive live sessions. They are not recorded**, so we recommend marking your calendars for the workshops you want to attend ahead of time!



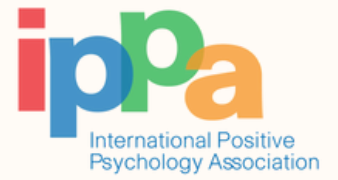
We encourage you to use the **Save My Seat** button that appears in our session list so our presenters know you're coming.

You may still join a workshop even if you did not Save your Seat ahead of time.

The same workshops are available in both Gathering A and Gathering B. Please note that during each workshop hour, two workshops will run concurrently: one focused on a Practice topic and the other focused on a Research topic.

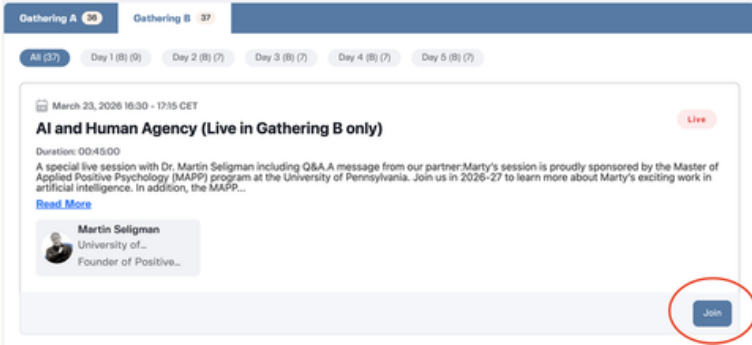
# AI and the Future of Wellbeing

VIRTUAL SUMMIT

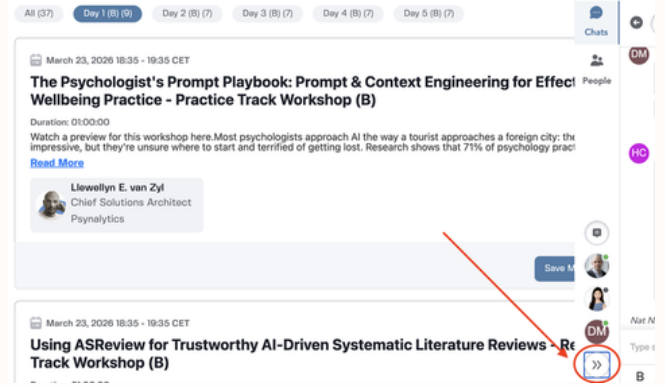


Workshops

NOT RECORDED



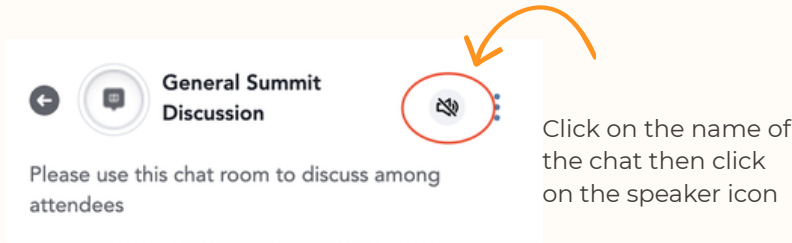
Join buttons will only appear at the start time of the session and while it is live. Please refer to the countdown in the top right corner of each session for additional guidance on start time and when Join buttons will appear. You may need to refresh your page.



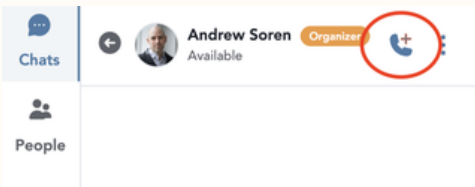
If your chat window is covering the Join button, you can collapse the chat with this double arrow >> button.

## Chats

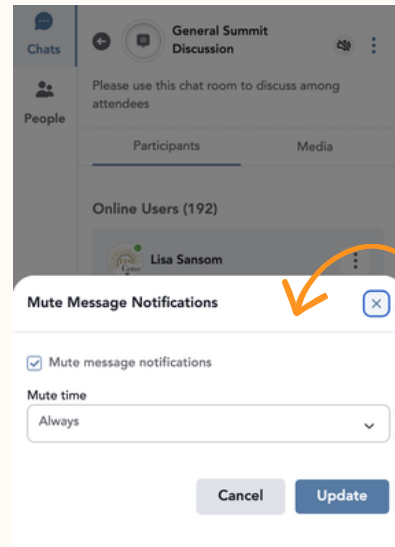
How to mute the pinging sound in your chats:



## Calls



To start a video or voice call with an exhibitor or a fellow attendee, click the phone icon from your Chat with them.



Adjust your settings using the check box and drop down menu

CPDSO for up to **12.5** hours

The IPPA AI Summit has been accredited by CPDSO for up to 12.5 hours (2.5 hours per day for verified live attendance at the workshops). You will receive your CPD certificate within approximately 10 business days. Please check with your local boards to confirm reciprocal accreditation.

## Code of Conduct

All participants are expected to uphold IPPA's Code of Conduct during this event. You may read it in full at <https://ippanetwork.org/code-of-conduct/>