

ADULT COLLEGE COURSE GUIDE

2021/2022



OUR BUILDING SERVICES COURSES



Is a lack of up-to-date professional qualifications holding you back in your career progression? Do you need to update outdated qualifications? Are you looking to retrain in a new industry?

Our enthusiastic, knowledgeable and friendly staff are fully qualified trades people that have a wealth of experience within the industry.

Our comprehensive courses offer those already working in their retrospective industry the opportunity to further their training and improve their chances of career progression. All courses offered are City & Guilds and recognised as the leading qualifications in the industry.

Take the next step into a lucrative and rewarding career; gain the skills and knowledge you need to succeed in the electrical and plumbing industries.

COURSES ON OFFER TO YOU

PART-TIME COURSES

We offer a range of part-time courses to help you gain new skills outside of normal college hours. Our part-time courses focus on professional development and helping you to further your career.

We pride ourselves on offering flexible teaching hours, and a mature learning environment.

SHORT COURSES

We offer a variety of short courses tailored towards professional progression across the building services industry.

Whether you are looking to enhance your career opportunities, return to education or explore a new sector, Ashford Adult College is here to help you.

LOW INCOME & UNEMPLOYED

We can provide many of our courses free to those who are unemployed or on a low income. To find out more about entry requirements, please contact ashfordadultcollege@eastkent.ac.uk.



THE BENEFITS OF ADULT LEARNING



1

A course to suit you

We have a range of courses that will appeal to adults at every level.

2

Learn in a flexible way

Many of our courses allow you to learn flexibly around your current commitments.

3

Competitive pricing

Our courses are competitively priced and in some instances, they could even be free.

4

Gain a recognised qualification

Many of our courses are accredited and allow you to gain a recognised qualification which will help you progress in your career.

5

Great facilities

Our courses are taught using the latest industry equipment and our learning facilities replicate those used in the workplace.

6

Learn from professionals

Our tutors are industry experts and can give you the skills and knowledge needed to get ahead in the job market.

7

Support while you study

Our Support Services team is there to help you choose a suitable course and can offer advice on funding and additional support.

8

Student discounts

Your College student card will enable you to access student discounts in many top-name shops. As a student, you can also apply for a Totum discount card and UNiDAYS account.

9

Reach your full potential

Our short and part-time courses can help you progress on to the next level of study.

10

Enjoy yourself

Adult learning is fun and can lead you into a new career, a new job role or just give you the skills to take up a new hobby.



THE FEES & COSTS FOR ADULT LEARNERS



COURSE FEES

Adults will have to contribute to the cost of their further education study unless they qualify for a fee waiver. If a student is on a low income or in receipt of benefits, the course fees may be waived. Please be aware that a fee waiver is not available on some of our courses.

Where fees are payable in full, these must be paid prior to or at the time of enrolment, unless an instalment plan is agreed. Failure to pay the fees or enter into an agreed instalment plan will result in the student not being able to enrol. Full fees remain payable in the event of a student withdrawing or being withdrawn from the course for conduct reasons. See further details below for information on instalment plans.

ADVANCED LEARNER LOAN

If you are aged 19+, you may be able to apply for an Advanced Learner Loan to pay for your tuition fees. These are available for learners wanting to study eligible courses at Level 3 or 4. Eligible courses include QCF Certificates and Diplomas, providing you meet the criteria. Similar to higher education loans you will be funded for the full tuition fees and you will not start paying back your loan until you earn over £25,000. Visit gov.uk/advanced-learner-loan for more information.

DISCRETIONARY BURSARY FUND FOR 19+

Our Student Funding team aims to help eligible students on benefits or low income with course-related costs such as travel, equipment, and childcare. You should complete a Bursary Application and return it with evidence of income and/or benefits. Your situation will be considered individually and all your circumstances taken into account

PAYING BY INSTALMENTS

We offer instalment plans for fees that are £750 and over. A 20% deposit will be made payable at enrolment, with the balance to be paid off over a maximum of 3 consecutive months by Direct Debit. In the event that instalments are not met, the full fees will become due for immediate payment.

By entering into an instalment plan, there is a commitment to pay all of the tuition fees, even if you do not complete the course. This should be considered carefully by anyone wishing to spread the payment of their fees using this facility.



You can call, email, or drop in to our Support Services team to discuss fees and potential funding.

✉ ashfordadultcollege@eastkent.ac.uk

🌐 ashford.ac.uk



ELECTRICAL INSTALLATION

LEVEL 2

This course is designed for those looking to start a career in the electro-technical industry.

You will learn the following:

- Health and safety
- Principles of electrical science
- Electrical installations
- Installation of wiring systems
- Communication within building services engineering

Completing this course will allow you to progress on to a Level 3 programme, after which you can become a qualified electrician.

Entry Requirements: Learners will need to have Grade D/3's in English and maths; however, all applicants will be interviewed and assessed on an individual basis.

Costs: £3345

**This course may be free to those who are 19+ and are unemployed or on a low income.*

LEVEL 3

This course is designed to prepare you for work within the electro-technical industry as an electrician.

You will learn the following:

- Electrical installations: fault diagnosis and rectification
- Electrical Installations: inspection, testing and commissioning
- Electrical systems design
- Health and safety in building services engineering
- Career awareness in building services engineering
- Understanding the fundamental principles and requirements of environmental technology systems
- Principles of electrical science


On completing this course, you will become a qualified Electrician. This course will prepare you to start other qualifications, specific to the electrical sector, such as Electrotechnical Services, Installing Electrotechnical Systems and Equipment and Design and Verification of Electrical Installations.

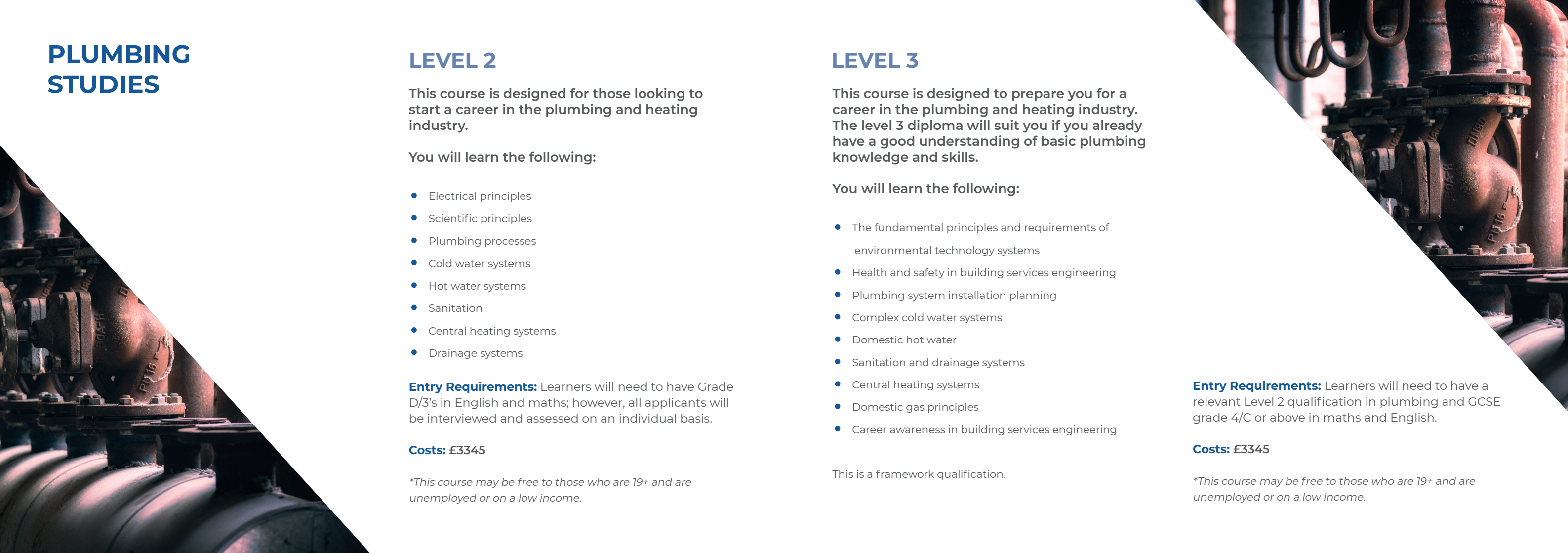
This is a framework qualification.

Entry Requirements: Learners will need to have a relevant Level 2 qualification in electrical installation and GCSE grade 4/C or above in maths and English.

Costs: £3345

**This course may be free to those who are 19+ and are unemployed or on a low income.*





PLUMBING STUDIES

LEVEL 2

This course is designed for those looking to start a career in the plumbing and heating industry.

You will learn the following:

- Electrical principles
- Scientific principles
- Plumbing processes
- Cold water systems
- Hot water systems
- Sanitation
- Central heating systems
- Drainage systems

Entry Requirements: Learners will need to have Grade D/3's in English and maths; however, all applicants will be interviewed and assessed on an individual basis.

Costs: £3345

**This course may be free to those who are 19+ and are unemployed or on a low income.*

LEVEL 3

This course is designed to prepare you for a career in the plumbing and heating industry. The level 3 diploma will suit you if you already have a good understanding of basic plumbing knowledge and skills.

You will learn the following:

- The fundamental principles and requirements of environmental technology systems
- Health and safety in building services engineering
- Plumbing system installation planning
- Complex cold water systems
- Domestic hot water
- Sanitation and drainage systems
- Central heating systems
- Domestic gas principles
- Career awareness in building services engineering

This is a framework qualification.

Entry Requirements: Learners will need to have a relevant Level 2 qualification in plumbing and GCSE grade 4/C or above in maths and English.

Costs: £3345

**This course may be free to those who are 19+ and are unemployed or on a low income.*



ELECTRICAL SHORT COURSES

18TH EDITION WIRING REGULATIONS

This course is for those already working in industry who wish to update from the 17th Edition and those with other relevant experience from the industry who would benefit from an updated understanding of the IET Wiring Regulations.

The IEE Wiring Regulations (BS7671) are the definitive standards for the electrical industry in respect of safe use and operation of electrical equipment and systems. This course is intended to ensure that individuals are conversant with the format, content and applications of the Requirement for electrical installation BS7671.

Assessment: You will complete a two-hour online exam.

Entry Requirements: This qualification is aimed at practising electricians.

Costs: £TBC

LEVEL 2 CERTIFICATE IN FUNDAMENTAL INSPECTION, TESTING AND INITIAL VERIFICATION

This qualification has been developed in conjunction with the electrical industry (including the NICEIC and ECA) in order to meet the needs of the industry and centres, and to provide learners with an introduction in how to inspect and test (conduct the initial verification) of electrical installations.

You will learn the following:

- Types of instruments used
- The fundamentals of initial verification
- Safe working practices and procedures
- Types of electrical certification for new installations
- A range of appropriate tests applied to electrical installations
- Practical training on carrying out Inspection & Testing

Completing this course will prepare you for initial verification of electrical installation work, and enable you to progress on to the Level 3 Certificate.

Assessment: Assessment will be an online exam plus a practical assessment.

Entry Requirements: Learners should have a basic knowledge and understanding of electrical science and principles and experience of electrical installation work. Learners will also need to have grade D/3 or above in English and maths; however, all applicants will be interviewed and assessed on an individual basis.

Costs: £195

**This course may be free to those who are 19+ and are unemployed or on a low income.*



PLUMBING SHORT COURSES

WATER REGULATIONS LEVEL 3

This is a new short course being offered by City & Guilds. The Water Regulations course consists of theory sessions during the day plus an online exam at the end.

It enables existing workers in the plumbing industry to update their professional competence. This course will allow those new to plumbing to become accredited with a competent person scheme, thus helping them increase the work they can access.

Assessment: Assessment will be by online exam (Water Regulations) plus a practical assessment (Unvented Hot Water Cylinder Systems).

Entry Requirements: You will need to have previously completed the Level 2 Plumbing qualification.

Costs: £130

**This course may be free to those who are 19+ and are unemployed or on a low income.*

FACILITIES

Our building services courses are delivered at the new Ashford Adult College, our purpose built training centre. We are based in the heart of Ashford town centre, with shops, train and bus provisions located nearby.

HOW TO APPLY

If you would like to find out more about our courses or how to apply, please get in contact:

✉ ashfordadultcollege@eastkent.ac.uk

🌐 ashford.ac.uk





Ashford Adult College

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