

63rd Annual Academy of Aphasia Meeting (2025)

26-28 OCTOBER, 2025 – SAN DIEGO, CALIFORNIA

Presenter Instructions

We are thrilled that you will be presenting at this year's conference!

We have a great program planned, made possible by your participation.

- Platforms and in-person posters require in-person registration.
- Online poster presenters may be registered for in-person or online attendance.
- Check out the conference program [available online](#).

REGISTRATION REQUIREMENT

The presenting author is required [to register](#) for the conference by September 30, 2025. Any presentation without a registered presenter by that date will be removed from the program on **October 2, 2025**. Platform presenters and in-person poster presenters must register for in-person conference participation. Online poster presenters must register for either in-person conference participation or online conference participation.

PRESENTATION REQUIREMENTS & DEADLINES

For in-person and online poster presentations: A PDF of your poster (required) and a short poster presentation video (recommended) must be [uploaded](#) into the virtual poster hall by **October 4, 2025 (11:59 pm in your local time zone)**. The presenting author will also deliver the live, synchronized presentation of your research within the virtual poster hall or the physical poster hall, on the day and time specified in [the program](#). The title, authorship, and content on the poster should match those of the abstract submission that was accepted for presentation, and as displayed in the conference program.

The maximum dimensions for physical posters are **48" x 70"** or **120 cm (horizontal) x 180 cm (vertical)**. Similar configurations may be used for virtual posters using a single Powerpoint or Google slide, converted to PDF. Poster uploads into the virtual poster hall **must be submitted as a PDF, should not exceed one (1) page in length, and cannot exceed 20MB in file size**.

You will be offered the opportunity to also upload an **optional thumbnail** (a screenshot miniature of your poster to display with the title in the virtual poster hall).

We strongly encourage you to upload an **optional brief video** (< 3 minutes) as a YouTube or Vimeo link or you may upload the video recording itself (file size may not exceed 5GB; format must be MP4, MOV, WMV, AVI or FLV). *This optional short video recording does not substitute for your required live presentation during your designated poster presentation time within the conference program.*

Physical posters may be hung on designated poster boards (see program for board number/location) upon arrival in the morning and must be removed by the end of the day before leaving the venue.

For platform presentations: Both a PDF and a .ppt of your presentation slides must be submitted via

email to academyofaphasia.program@gmail.com by **October 17, 2025 (11:59 pm in your local time zone)**.

Guidelines for Platform Presentation (IN-PERSON)

You will be speaking in person at the conference venue and simultaneously broadcast via Zoom to the online audience. In order to transition seamlessly between talks, all platform presenters will be required to use the same podium laptop. Your talk will be recorded and shared as on-demand content within the [conference website](#).

Slides must be submitted by the end of Friday October 17, 2025 via email to academyofaphasia.program@gmail.com (may link to a download on an online repository as required by file size).

Most talks are slotted for 20 minutes (15-minute talk + 5-minute Q&A). Refer to the [conference program](#) to verify when your talk is scheduled. Exceeding the designated time will result in reduced or eliminated time for Q&A. The Q&A will be moderated and may include questions from within the room and/or read from the online chat.

Please be present to check in with the moderator at least 30 minutes prior to the beginning of the session. Assigned moderators will be listed on the conference program and posted on [the website](#) prior to the conference.

Guidelines for POSTER Presentation (ONLINE and IN-PERSON)

Posters should be a clear visual presentation of your submitted abstract. Please consider the following criteria for an effective presentation:

Uploading Your Poster

- **Posters must be uploaded into the virtual poster hall by Saturday October 4, 2025 (11:59 pm in your local time zone)**
- Both in-person and virtual poster presenters should upload their posters on the virtual platform. (In-person presenters will additionally hang a hard copy of their poster in San Diego)
- The poster upload form is available here:

<https://academyofaphasiaposters.vfairs.com/backend/index.php/job/poster-upload>

- To avoid problems with upload, please read through all the instructions below and follow instructions on [the poster upload website](#).

Poster Design

- The title of the poster should be identical to the title listed in the program (see <https://vepimg.b8cdn.com/uploads/vjfnew/7587/content/images/1754403035aoa2025-program-ebak-final-08042025-pdf1754403035.pdf> for conference program)
- Posters should include: the title of your poster, author names, and author affiliations.
- Use text that is clear and concise. A word count of 300 to 800 words is recommended.
- Use enough contrast between the text color and background to maximize readability.
- Specific sections of the poster (for example: background, methods, results, conclusions) should be easy to locate.
- Use figures to efficiently convey information while providing a visually enticing experience.

VIRTUAL Poster Size and Format

- Posters **must be submitted as a PDF and cannot exceed more than 1 page or 20MB**. PDFs larger than 20MB will not load in the virtual platform. Suggestions for how to reduce PDF file size can be found [here](#).

PHYSICAL Poster Size and Format

- Posterboards are **48" x 70" or 120 cm (horizontal) x 180 cm (vertical)**. Posters should not exceed the size of the posterboard.

Poster Presentation Video (very strongly recommended)

- You are strongly encouraged to create an accompanying video recording to present your poster as if you are at an in-person poster session. This recording will be linked to your poster and accessible throughout the conference. The recording should be no longer than 3 minutes.
- The recording should explain the content of your poster:
 - Your project or research goals

- Your main activities
- Outcomes/results and lessons learned
- You may use a phone or laptop to create the recording.
- [The poster upload form](#) has two video options to choose from:
 1. Provide the link for a Vimeo or YouTube video (no other websites permitted)
 2. Upload the video as a file (file size may not exceed 5GB; format must be MP4, MOV, WMV, AVI or FLV)

VIRTUAL Poster Display

- All posters will be uploaded to the [vFairs conference platform](#) for display throughout the conference.
- The conference platform will allow for virtual Q&A and discussions with interested attendees at the assigned presentation time (see notification email and [conference program](#) for assigned poster session).
- Virtual posters will be on display until the 30-day on-demand period ends.

PHYSICAL Poster Display

- There is one in-person poster session each day. Presenters should stay by their posters throughout their assigned 90-minute poster session.
- Posters should be hung 20 minutes before your session of the day
- Posters should be removed following the conclusion of your session on that day

Examples of Practice Posters:

<https://undergradcollege.utexas.edu/academics/undergraduate-research/guide-creating-research-posters/poster-samples>

Examples of Poster Designs: <https://www.posternerd.com/sciposters-templates?srsId=AfmBOOpLaGGOfAejfeR7vr-qmwcemtwk264jSI2PaMYI05jtLT76x>

For technical issues with poster upload, please email academyofaphasia2025@getvfairs.io

All other questions, please email academyofaphasia.program@gmail.com