Doctors of Nursing Practice

2023 Sixteenth National Doctors of Nursing Practice Conference
August 10-11, 2023
Virtual
Abstract Submission Criteria

This document provides information about abstract submission, review, selection, and presentation preparation and delivery. Please download and review the criterial carefully as the process has changed.

Conference Title: <u>**Diversity, Equity, and Inclusion without Detachment and Division**</u>

Theme: <u>**Working together for a united future in nursing education and practice.**</u>

Abstracts submitted, must be aligned with the conference theme and address the conference objectives:

Objectives
After participation in the 2023 Sixteenth National Doctors of Nursing Practice Conference – Virtual - attendees will be able to:

1. Identify potential dynamics of (health care) groups at risk of alienation
2. Recognize ramifications of a fractured approach to (nursing) education and practice as a result of a lack of diversity
3. Enhance current academic approaches to diversity and inclusion in the (nursing) classroom
4. Demonstrate the translation of successful academic outcomes to (health care) practice
5. Share practice approaches that utilize DEI practice that demonstrate improved outcomes for patients and healthcare teams.

Submission Deadline
All submissions must be completed by **11:59 PM Eastern, June 15, 2023.** No submissions or edits will be accepted after this deadline.

All presenters participating in this year's conference listed on the abstract submission are **expected to register for the full conference at the presenter rate.** All authors listed on the submission must complete a TERMS AND CONDITIONS FOR SPEAKERS/AUTHORS form. It is the responsibility of the **primary author** to assure that all documents are included before submitting the abstract. The abstract will not be reviewed if information is missing.

Please note, only primary authors may submit abstracts and agree to be the point of contact for all correspondence. *Primary authors must have earned their terminal degree by the time of the conference to be considered for presentation.* <u>*Primary authors may submit only one abstract for the conference.*</u> *Please do not submit multiple submissions.*

A maximum of four presenters may be listed for each abstract submission. Once an abstract is accepted for presentation, changes to this list of presenters including credential and affiliations may not be made. Presenters cannot be added, and substitutions will not be accepted. The primary author must present.

The primary author is the point of contact for all communications regarding the 16th National DNP Conference. This person will be responsible for assuring that the abstract submission process is complete, and all presenter TERMS AND CONDITIONS FOR SPEAKERS/AUTHORS forms are complete and uploaded for review by the conference nurse planner.

Review and Acceptance

Notification of abstract selection or non-selection status will be sent **via the email address provided by the primary author** July 2023. The primary author/presenter will be required to confirm his or her conference participation and ability to present. All other presenting authors must also confirm their plans to present. **Please be sure that email addresses provided in the abstract submission process are valid, and that your system settings allow you to received mail from this system.** We strongly urge you to send yourself a test email from the login page of the abstract submission site.

Invited presentations will be scheduled after the *Primary Author* has completed conference registration.

If you do not receive notification of acceptance or non-selection for your abstract by July 1, 2023, please send an email inquiry to conference staff at skco@dnpinc.org

General Presenter Requirements

Presentations will be in three categories:
- Hour-long plenary or breakout;
- 15-minute mini podium, and,
- 10-minute poster presentations.

All presentations will be pre-recorded. When presented during the conference, the presenter must be available for discussion/questions and answers that are built in to all presentations.

Registration fees for presenters are discounted. Presenters assume all costs related to travel, accommodations, and registration. Failure to register will result in the forfeit of the presentation.

Presenter requirements:
- The *Primary Author* assumes responsibility for obtaining all copyright permissions for content.
- The *Primary Author* for the presentation must submit an electronic version of the presentation (Poster, mini-podium, or breakout podium presentation) by **11:59 PM Eastern, July 15, 2023. *Modifications cannot be made after that deadline.***
- Once invited to present, a pre-record date will be provided. Please plan on recording your presentation on this date. All recordings must be in place no later than July 30, 2023. Prior to the conference your scheduled presentation date and time will be provided. The Primary Presenter must be available at their scheduled date and time.

- **After the recording of the presentation is complete, no changes may be made.**

Breakout Podium presenters will be required to:
- Have 45-50 minutes of content for the presentation, allowing 10-15 minutes for questions and answers and discussion at the time of the presentation.
- Submit all Power Point (PPT) via email to skco@dnpinc.org no later than the deadline listed in the invitation letter.
- Provide the title of the conference on the first slide.

Mini Podium presenters will be required to:
- Have no more than 15 minutes for the presentation to include a maximum of up to **7-slides** (excluding title and reference). This 15-minute presentation includes time for any questions or answers from attendees.
- Submit all Power Point (PPT) via email to skco@dnpinc.org no later than the deadline listed in the invitation letter.
- Provide the title of the conference on the first slide.

Digital Poster presenter requirements:
- Digital Poster Presentations include a single static image in PowerPoint
- All must be submitted in **PPT or PPTX format (Standard 4:3 Ratio).**
- Do not submit your poster as a PDF
- Submit all Power Point (PPT) via email to skco@dnpinc.org no later than the deadline listed in the invitation letter.
- Provide the title of the conference on the first slide.
- **Poster presenters will be required to provide a 10-minute oral presentation**.
- In the single-slide poster presentation include the following in large font centered at the top of the poster:
  - Presentation title
  - Author(s) name
  - Institution or organization where the work was completed
  - Include the address, phone number and email address of the primary author.
- Construct the poster presentation in a methodical sequence so that others can follow the logic of the presentation. A good method is setting up the poster in a column format so that individuals interested can read your poster, first vertical, then top to bottom, and then left to right.
- **Use a type size that can be read easily from a considerable distance (4 feet or more).** Try using a type between **18-22 pt**. The title should be larger than the rest of the text. Select a font such as Times New Roman, Arial, or Helvetica.
- Posters should stimulate discussion, not give a long presentation. Therefore, **keep text to a minimum, emphasize graphics,** and make sure every item in your poster is necessary.
- Space your information proportionally: divide your poster either horizontally or vertically into three or four sections, and place your materials within those spaces. **(Standard 4:3)**
- Submit all Power Point (PPT) via email to skco@dnpinc.org no later than the deadline listed in the invitation letter. FT