

# Indian Health Service

## FBIS

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OFFICE OF FINANCE AND ACCOUNTING

DIVISION OF SYSTEMS, REVIEW AND PROCEDURES (DSRP)

10/23/23



# Agenda

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## Course Topics and Objectives:

- FBIS Overview
- FBIS Navigation
  - IPP E-Invoicing Dashboard (New)
  - G-Invoicing Dashboard (New)
  - Procure to Pay Dashboard
- Q&A
  - Live Demo
- Appendix



# FBIS Overview

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# What is FBIS?

The Financial Business Intelligence System (FBIS) is the financial enterprise Business Intelligence (BI) application for the department of Health and Human Services (HHS). It provides actionable information to stakeholders of all levels by utilizing data across HHS financial management systems.

- *FBIS utilizes a variety of BI techniques to present data, including graphs, tiles, drilldowns, view selectors, saving customizations, and the capability to create, edit, and schedule reports*
- FBIS Reports fall into two categories:

## Dashboards

- Related reports are consolidated and arranged in a single location
- Tailored to specific business areas and levels of granularity
- Include elements of BI, such as drilldown, report layout modifications, and customizations

## Catalog

- Repository of all reports (i.e. Discoverer-Based Reports and Answers) created by Super Users for your OpDiv
- Organized in a folder structure by functional area and OpDiv
- Features traditional financial reporting elements



# Types of FBIS Reports

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## Data Warehouse- Reports




- These reports pull data from the FBIS data warehouse (DW)
- In production, DW is populated every night following Nightly Batch Process (NBP) and contains information from UFMS as of the previous day

## EBS-Direct Reports



- When initiated, these reports pull data directly from UFMS
- These reports are also referred to as 'real-time' reports

# Summary of FBIS Reports


**HHS Financial Business Intelligence System**

 Search All  
 Advanced Help Sign Out

Home
Alerts!
Home
Business Glossary
Catalog
Favorites
Dashboards
New
Open
Signed In As **Marc Romagnoli**

1

2

Location	Type of Report	Source of Data	Data As Of
1. Catalog	<b>Operational Reports</b>	UFMS	Nightly or Real-Time
	<ul style="list-style-type: none"> <li>Discoverer-based</li> </ul>		
2. Dashboards	<b>Dashboard Reports</b>	UFMS	Nightly or Real-Time
	<ul style="list-style-type: none"> <li>Budget Execution, Project, General Ledger, Procure to Pay, Receivables, CAN, Data Quality, Receivables, Travel</li> </ul>		
	<b>Monthly Financial Dashboard Reports</b>		
	<ul style="list-style-type: none"> <li>Found under Executive Dashboard only</li> </ul>	CFRS	Monthly



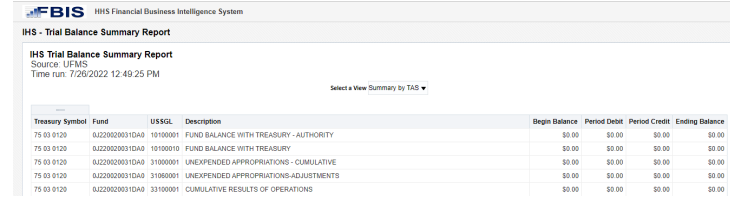
# FBIS Report Formats

Report Type	Description	Location	Example
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**Table**

Displays data in a tabular view

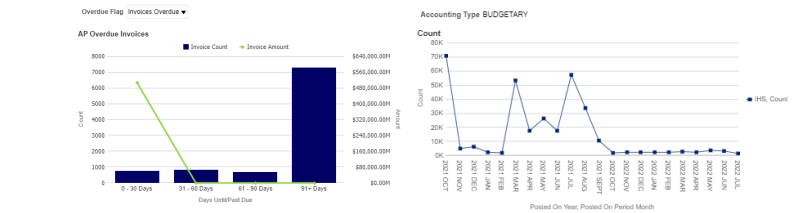
- Dashboard Reports
- Catalog Reports



**Graph**

Displays data in a graphical view

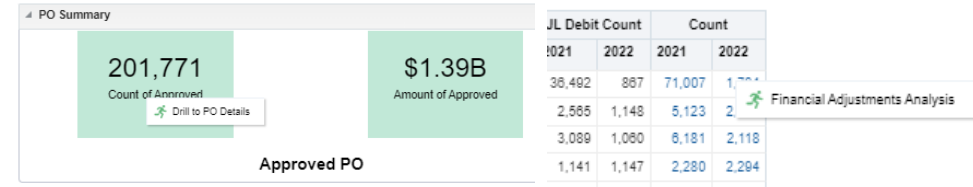
- Dashboard Reports



**Drilldown**

Includes hyperlinks within a report that link to additional report(s) with more detailed data

- Dashboard Reports

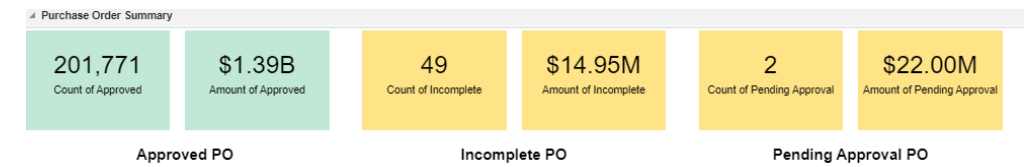


*Clicking on a hyperlink leads to additional FBIS drilldown reports*

**Tile**

Provides snapshot view of data

- Dashboard Reports



# Navigating FBIS & Additional Resources

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# FBIS Gateway

- The FBIS Gateway can be accessed through the following link:  
<https://fbis.hhs.gov/apex/f?p=1:5:.....>
- This homepage includes a “Training and Materials for FBIS Users” tab where you can find trainings and reference material to help you navigate FBIS

The screenshot shows the FBIS Gateway homepage. At the top, there is a header with the FBIS logo and the tagline "Enabling transparency, accurate information access and information-driven decision making". Below the header is a navigation bar with tabs for "Home", "Project Information", "Calendar", and "Training and Materials for FBIS Users" (which is highlighted with a green box). The main content area is titled "FBIS Toolkit" and contains several sections:

- Getting Started with FBIS:** This guide includes information on the types of reports available in FBIS as well as step-by-step instructions for how to login to FBIS, locate and run reports, and more.
- Financial Measures Guide:** This guide provides detailed information on the Financial Measures, including a description and associated USSGL mappings. This guide was updated on September 9, 2021.
- FBIS Tie Points Crosswalk:** The document provides definitions of FBIS tie points.
- Exporting to Excel Reference Guide:** This reference guide explains how to leverage FBIS functionalities to complete tasks similar to Excel as well as the three methods that can be used to export report data from FBIS.

On the right side, there is a sidebar with two sections:

- FBIS Links:** Includes links for "Access FBIS", "Access Business Glossary", "Have a suggestion for FBIS?", "Fill out the Change Request Form", "General questions or comments?", and "Contact the FBIS Mailbox".
- FBIS Spotlight Series and Quick Tips:** Includes links for "FBIS Spotlight: Running Catalog Reports", "FBIS Spotlight: Running Dashboard Reports", and "FBIS Spotlight: Site Maps and Report Listing Guide".

# IHS FBIS Financial Resource Center

- The IHS FBIS Training site can be found through the following link: [https://collaborate.ihs.gov/sites/ufmsDocs/FBIS/\\_layouts/15/start.aspx](https://collaborate.ihs.gov/sites/ufmsDocs/FBIS/_layouts/15/start.aspx). It includes announcements, support staff, and training documents related to FBIS.

IHS UFMS | FBIS Financial Resource Center | IPAC | UFMS Calendar | AP | AR | BE | CM | eTravel | FA | **FBIS** | GL | Hyperion | Interfaces | iP | PRISM | PA | PO | UPA | Audit | G-Invoicing | IPP

Search this site

## FBIS

**FBIS Home**

FBIS Documents

Recent

- FY18 FBIS Year End Survey
- FBIS Announcements

Site Contents

EDIT LINKS

### Module Summary

FBIS is a business intelligence and managerial reporting system. It consolidates and standardizes financial data across the IHS. FBIS enables users to analyze financial data from several sources at once. It includes pre-made, customizable reports and visual data displays. Users can also create their own custom reports using FBIS.

### FBIS Announcements

[+ new announcement](#) or [edit this list](#)

Title	Modified
R9.3 is Now Live!	... July 25
FBIS Release 9.3 UAT is underway!	... July 17
FBIS Release 5.8 is deployed!	... December 18, 2018
FBIS Release 5.7 is deployed!	... September 20, 2018
Release 5.6b Announcement	... July 17, 2018
Release 5.6a is now LIVE!	... July 11, 2018
FBIS Release 5.5 is deployed!	... May 18, 2018
FBIS Release 5.4.1 is deployed!	... February 5, 2018

### FBIS Support Personnel

If you experience AP issues, open a ticket with the [UFMS HelpDesk](#) and the ticket will be assigned to the below support staff:

**Federal FBIS Reporting Lead:** [Cindy Reeves](#)  
**Contractor FBIS Support:** [Marc Romagnoli](#)

### Links

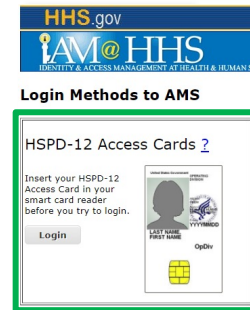
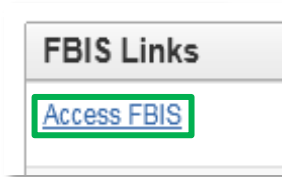
**Current View** ...

- URL
- [UFMS Login Screen](#)
- [FBIS Login Screen](#)
- [Training Certificate Request](#)
- [PRISM](#)
- [Hyperion](#)
- [UFMS Training Survey](#)
- [UFMS UAR](#)
- [Hyperion UAR](#)
- [FBIS UAR](#)

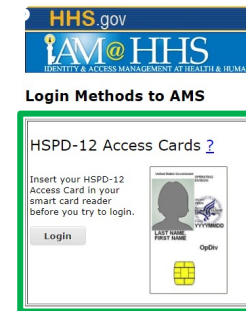
# How to Log into FBIS

Users can access FBIS one of two ways:

1. Visit the FBIS Gateway <https://fbis.hss.gov/>
2. Click on “Access FBIS”
3. Click “Login” under HSPD-12 Access Cards and hit “agree”
4. Make sure your PIV is inserted, enter your pin, and click “OK”



1. Visit AMS site <https://ams.hhs.gov>
2. Click “Login” under HSPD-12 Access Cards and hit “agree”
3. Your AMS profile should display a list of applications and you can select “FBIS”



# FBIS Home Page

- After logging into FBIS, you will be taken to the home page. Recently viewed dashboards or reports will be shown here:

**FBIS** HHS Financial Business Intelligence System

Search All [input] [magnifying glass] Advanced Help Sign Out

Home Alerts! Home Business Glossary Catalog Favorites Dashboards New Open Signed In As **Marc Romagnoli**

### Create...

- Analysis and Interactive Reporting  
Analysis Dashboard More
- Published Reporting  
Report Report Job More
- Actionable Intelligence  
Agent Action
- Performance Management  
Scorecard KPI KPI Watchlist

### Jobs

- Report Jobs
- Report Job History

### Alerts

- IHS-PO Dashboard\_June Normal 7/18/2022 5:50:33 PM GMT-04:00 View | Clear | More
- AP - Invoice On Hold Normal 4/12/2022 4:21:57 AM GMT-04:00 View | Clear | More

### Recent

### Dashboards

- IPP E-Invoicing Dashboard ...  
Open More
- Procure to Pay Dashboard ...  
Open More
- IPP E-Invoicing Dashboard ...  
Open More
- Procure to Pay Dashboard ...  
Open More
- Procure to Pay Dashboard ...  
Open More
- Procure to Pay Dashboard ...  
Open More

More Dashboards

### Others

- IPP Users Report  
Open Edit More
- IHS - Unobligated Requisiti...  
Open Edit More
- IP - IHS - Requisition Regis...  
Edit Run More
- AR - IHS - Receipt Register...  
Open Edit More
- IP - IHS - Requisition Regis...  
Open Edit More

### Most Popular

No recommendations are currently available. Most Popular items will be displayed here when results become available.

Download BI Desktop Tools



# FBIS Home Page - Overview

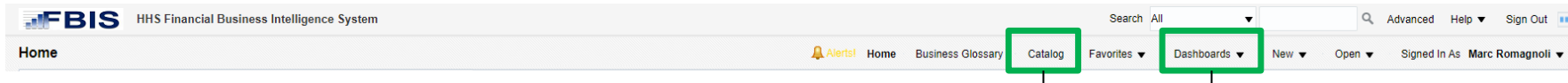
1. Search bar - Users can search for reports, dashboards, and data elements
2. Favorites - Includes dropdown menu of reports that the user marks as a “Favorite”
3. Navigation Bar - Includes tabs to navigate to dashboards and reports
4. Alerts - Displays a list of reports that run using an agent
5. Recent - Displays shortcuts to recently opened reports or dashboards
6. Most Popular - Displays shortcuts to the users most frequently accessed reports and dashboards

The screenshot displays the FBIS (Financial Business Intelligence System) Home page. The page layout includes a top navigation bar with a search bar (callout 1), a navigation menu (callout 3), and a main content area. The main content area is divided into several sections: Alerts (callout 4), Recent (callout 5), Dashboards, Others, and Most Popular (callout 6). The Alerts section shows a notification for 'AP - Invoice On Hold'. The Recent section lists recently accessed items like 'Procure to Pay Dashboard'. The Dashboards section features multiple 'Procure to Pay Dashboard' shortcuts. The Others section includes 'IHS Document View Report'. The Most Popular section currently displays a message: 'No recommendations are currently available. Most Popular items will be displayed here when results become available.' The left sidebar contains a 'Create...' section with options for Analysis and Interactive Reporting, Published Reporting, Actionable Intelligence, and Performance Management, as well as a 'Jobs' section with 'Report Jobs' and 'Report Job History'.



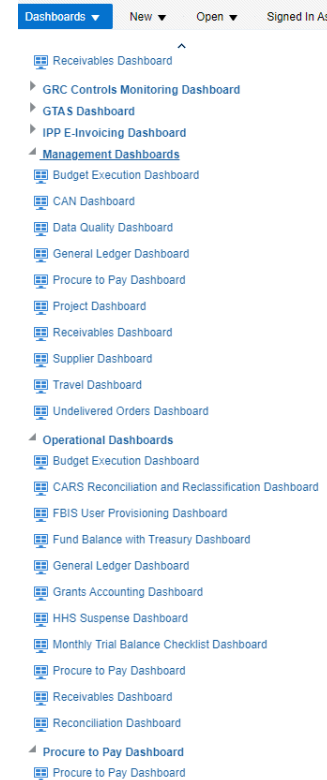
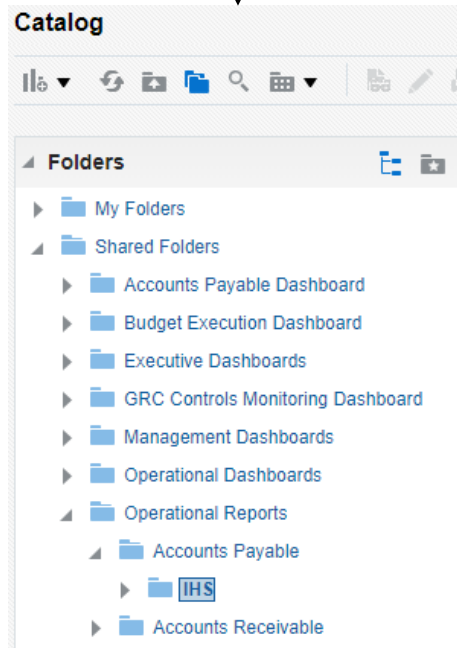


# Catalog vs. Dashboard Reports



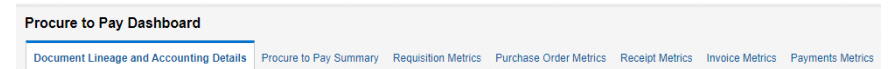
**FBIS Catalog: contains FBIS reports in a folder structure**

1. Click on “**Shared Folder**”
2. Click on “**Operational Reports**” (Contains Discoverer based reports)
3. Click on the **subject area folder** (Accounts Payable in this case)
4. Select your **set of books (IHS)**



**FBIS Dashboard: contain reports related to staff level and business area (these reports are unique to FBIS)**

1. Click on a Dashboard link to access reports within a specific subject area
2. You should see additional tabs that contain reports



# Running Operational Reports

1. Click on “Shared Folder”
2. Click on “Operational Reports” (Discoverer based reports sourced from UFMS)

The screenshot displays the FBIS HHS Financial Business Intelligence System Catalog. The interface includes a search bar, navigation tabs (Alerts!, Home, Business Glossary, Catalog, Favorites, Dashboards, New, Open), and a user profile (Signed In As Marc Romagnoli). The main content area shows a list of folders and reports. The 'Shared Folders' folder is highlighted in the left sidebar, and the 'Operational Reports' folder is highlighted in the main list.

Folder Name	Last Modified	Owner
Accounts Payable Dashboard	10/13/2018 10:41:46 PM	Owner
Budget Execution Dashboard	10/13/2018 10:58:25 PM	Owner weblogic
COVID-19 Financial Dashboard	6/2/2020 10:38:55 AM	Owner
Data Act Dashboard	2/6/2019 12:43:02 PM	Owner
DataAct Publisher Reports	12/4/2020 9:07:45 PM	Owner
Executive Dashboards	10/13/2018 11:18:39 PM	Owner weblogic
GRC Controls Monitoring Dashboard	2/21/2018 4:43:03 PM	Owner System Account
GTAS Dashboard	10/9/2020 5:18:07 PM	Owner System Account
IPP E-Invoicing Dashboard	10/15/2021 9:55:25 AM	Owner
Management Dashboards	12/5/2017 8:38:43 PM	Owner weblogic
Operational Dashboards	12/5/2017 8:38:43 PM	Owner weblogic
Operational Reports	12/5/2017 8:38:43 PM	Owner weblogic



# Running Operational Reports

3. Select the desired subject area
4. Click “Open” on the desired report
5. Enter the prompts and click “OK” to generate the report (prompts with \* are required)

The screenshot shows the FBIS Catalog interface. In the left sidebar, the 'Operational Reports' folder is highlighted with a green box and a callout bubble containing the number '3'. In the main pane, the report 'IHS - CHS - MIS Interface GEH Errors - CHS Details' is selected, and its 'Open' button is highlighted with a green box and a callout bubble containing the number '4'. The breadcrumb path is 'Location /Shared Folders/Operational Reports/Interface/IHS'.

The screenshot shows the report generation prompts screen. The prompts are: Area Office (dropdown), Service Unit (dropdown), Obligation Number (dropdown), \* Creation Date (Between 06/01/2022 and 07/31/2022), and Status (dropdown). The 'OK' button is highlighted with a green box and a callout bubble containing the number '5'. The 'Reset' button is also visible.





# Page Prompts and Search Tips

- The “%” wildcard character can be used when you are unsure of the exact text of the parameter. It allows you to enter leading characters and matches the pattern of the characters entered.

IHS - Allowance Status by Location Home

Page Prompts

Accounting Point is LIKE (pattern match) %

\* Fund is LIKE (pattern match) 0J015%

\* Treasury Symbol is LIKE (pattern match) --Select Value--

Location is LIKE (pattern match) 50%

Budget Activity Program is LIKE (pattern match) --Select Value--

\* As of Fiscal Year (2 Digit Year) 22

\* As of Period JUN-22-FY-22

Type is LIKE (pattern match) --Select Value--

Object Class is LIKE (pattern match) --Select Value--

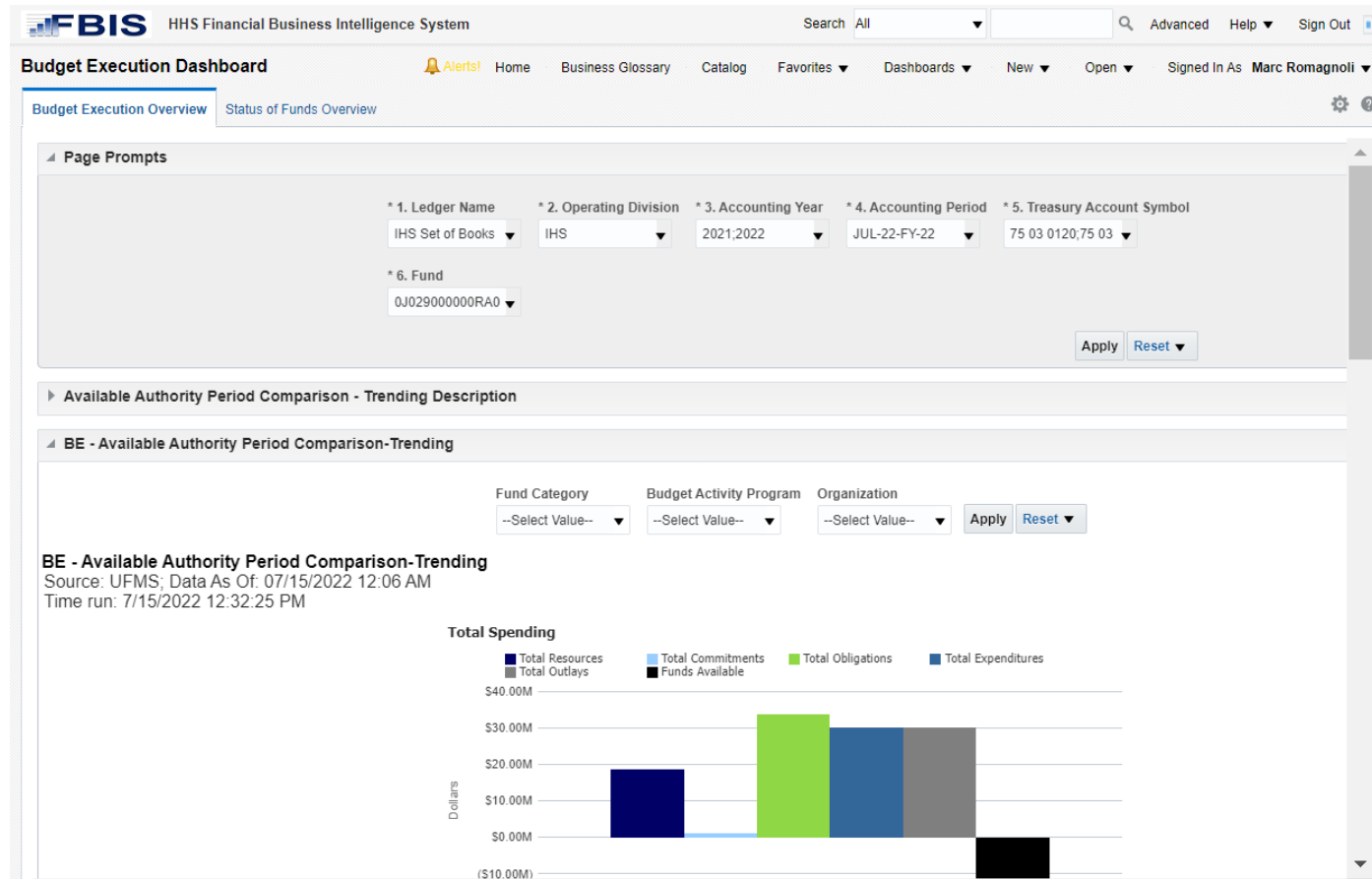
[Edit - Refresh](#)

The text before the “%” will return all possible results that include those values

Entering “%” will return all possible results

# FBIS Dashboards Summary

1. Dashboards may contain multiple tabs
2. Within the different tabs you can find global prompts (same across all tabs)
3. The report output appears below the prompts



# Running Dashboard Reports

1. Enter prompts in order (available options update after each selection)
2. Click “Apply”

**Page Prompts**

\* 1. Ledger Name: IHS Set of Books  
\* 2. Operating Division: IHS  
3. Staffing Division: --Select Value--  
\* 4. Accounting Year: 2022  
\* 5. Accounting Period: JUL-22-FY-22  
6. Accounting Point: --Select Value--  
\* 7. Treasury Account Symbol: 75 03 0120

**Budget Execution Stand Alone Reports**

Status of Funds - Allotment and Allowance Report | Document Status Report

**Status of Funds - Object Class Description**

**BE - Status of Funds - Object Class**

Major Object Class: --Select Value--  
Parent Code: --Select Value--  
Organization: --Select Value--  
Sub Activity: --Select Value--

**Apply** **Reset**

**BE - Status of Funds - Object Class**  
Source: UFMS; Data As Of: 07/15/2022 12:06 AM  
Time run: 7/15/2022 12:34:21 PM

Operating Division	Staffing Division	Major Object Class	Object Class	Object Class Description	Treasury Account Symbol	Accounting Point	Parent Code	Sub Activity	Budget Activity Program	Budget Activity Program Description	Organization	Organization Description	Total Allotment Issued	Total Allowance Issued	Apportionment Available for Allotment	Availa Allotm Balan (Unex)
IHS	N/A	20	00000	00000	75 03 0120	00	0000	0000	00000000000	DEFAULT	00000000000	DEFAULT	\$0.00	\$0.00	\$0.00	
											HGF000000000	IHS Headquarters	\$0.00	\$0.00	\$0.00	
			25308	25308	75 03 0120	94	1018	0000	1018940000	HEADQUARTERS-CONGRESSIONAL BLACK CAUCUS HIV/AIDS	HGF000000000	IHS Headquarters	\$0.00	\$0.00	\$0.00	



# Shared Community Reports

- Reports generated by other IHS users can be found in the Shared Folder Community

The screenshot displays the FBIS HHS Financial Business Intelligence System interface. The top navigation bar includes the system name, a search field, and user information (Signed In As Marc Romagnoli). The main content area is a file catalog showing a tree view of folders on the left and a list of report folders on the right. A green box highlights the 'IHS Community' folder in the left-hand tree view. The right-hand list shows various report folders such as 'Alaska Custom Reports', 'Albuquerque Custom Reports', 'Bemidji Custom Reports', 'Billings Custom Reports', 'California Custom Reports', 'Great Plains Custom Reports', 'Headquarters Custom Reports', 'IHS Scheduling', 'IHS Wide Custom Reports', 'Nashville Custom Reports', 'Navajo Custom Reports', 'Oklahoma Custom Reports', 'Phoenix Custom Reports', and 'Portland Custom Reports'. Each folder entry includes its name, last modified date, and owner information.

Type	Sort	Name	A-Z	Show More Details
Folder		Alaska Custom Reports		Last Modified 12/5/2017 8:38:44 PM   Owner
Folder		Albuquerque Custom Reports		Last Modified 12/5/2017 8:38:52 PM   Owner
Folder		Bemidji Custom Reports		Last Modified 12/5/2017 8:38:52 PM   Owner
Folder		Billings Custom Reports		Last Modified 12/5/2017 8:38:53 PM   Owner
Folder		California Custom Reports		Last Modified 12/5/2017 8:39:07 PM   Owner
Folder		Great Plains Custom Reports		Last Modified 12/5/2017 8:39:08 PM   Owner
Folder		Headquarters Custom Reports		Last Modified 12/5/2017 8:39:11 PM   Owner
Folder		IHS Scheduling		Last Modified 12/5/2017 8:39:13 PM   Owner
Folder		IHS Wide Custom Reports		Last Modified 12/5/2017 8:39:18 PM   Owner
Folder		Nashville Custom Reports		Last Modified 12/5/2017 8:39:19 PM   Owner
Folder		Navajo Custom Reports		Last Modified 12/5/2017 8:39:24 PM   Owner
Folder		Oklahoma Custom Reports		Last Modified 12/5/2017 8:39:25 PM   Owner
Folder		Phoenix Custom Reports		Last Modified 12/5/2017 8:39:57 PM   Owner
Folder		Portland Custom Reports		Last Modified 12/5/2017 8:40:03 PM   Owner 2000100956



# IPP E-Invoicing Dashboard

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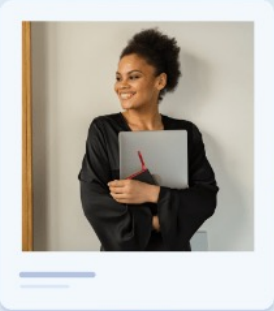
# Accessing the IPP E-Invoicing Dashboard

## Hi, Marc Romagnoli. Welcome to the Financial Business Intelligence System.

To understand all that FBIS has to offer, check out the full list of reports and dashboards available. Want to learn how to use FBIS more efficiently? Dashboard & Report trainings consist of online, self-directed interactive trainings that will help you in your analysis.

[View Report Listings & Descriptions](#)

[View Dashboard & Report Trainings](#)



- Most Recent(Custom HomePage - FBIS Landing Page)
- My Dashboard
  - Custom HomePage
  - Acquisitions Dashboard
  - Budget Execution Dashboard
  - COVID-19 Financial Dashboard
  - Data Act Dashboard
  - Executive Dashboards
  - FBIS University Dashboard
  - G-Invoicing Dashboard
  - GRC Controls Monitoring Dashboard
  - GTAS Dashboard
  - IPP E-Invoicing Dashboard**
  - Management Dashboards
  - Operational Dashboards
  - Procure to Pay Dashboard
  - Program Office Dashboard
  - Projects



# In-Process IPP Invoices Dashboard

## IPP E-Invoicing Dashboard

### In-Process IPP Invoices Dashboard

[Rejected IPP Invoices Report](#) [Suppliers Report](#) [IPP Users Report](#)

#### FBIS Training Corner

##### Have questions?

[View the FBIS E-Invoicing Solution Training](#) or the full list of [Dashboard & Report Trainings](#) within FBIS

For more learning materials, you can also visit the [FBIS University Learning Center](#) on the FBIS Gateway.

1. Set of Books	2. Operating Division	3. Staffing Division Name	4. ALC Number	5. Accounting Point	6. FDA Centers
<input type="text" value="IHS Set of Bool"/>	<input type="text" value="IHS"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>
7. COR Name	8. Current Assignee Name	9. Small Business Flag	10. Supplier Name	11. Invoice Number	
<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	

#### Run Information

Source: UFMS - IPP>Data As Of: 06/05/2023 07:38:04 AM  
Time run: 6/5/2023 11:57:22 AM

#### In process Summary Description

Report Name: Open In-Process IPP Invoices Summary

Target Audience: All Users

Description: Provides counts and amounts for In-Process IPP Invoices sourced from Treasury IPP system

Key Use Cases: Support management of In-Process IPP Invoices to proactively follow up with Invoice approvers



# In-Process IPP Invoices Dashboard - Continued

IPP E-Invoicing Dashboard

**In-Process IPP Invoices Dashboard** [Rejected IPP Invoices Report](#) [Suppliers Report](#) [IPP Users Report](#)

Target Audience: All Users

Description: Provides counts and amounts for In-Process IPP Invoices sourced from Treasury IPP system

Key Use Cases: Support management of In-Process IPP Invoices to proactively follow up with Invoice approvers

## Open In-Process IPP Invoices Summary

IPP Open Invoice Count  
**2054**

IPP Open Invoice Amount  
**\$21,547,849.81**

## In process Aging Buckets Description

Report Name: Open In-Process IPP Invoices Summary by Invoice Receive Date

Target Audience: All Users

Description: Provides counts and amounts by Aging buckets for In-Process IPP Invoices sourced from Treasury IPP system

Key Use Cases: Support management of In-Process IPP Invoices to proactively follow up with Invoice approvers

## Open In-Process IPP Invoices by Invoice Receive Date (Aging Buckets)

0 - 5 Days		6 - 13 Days		14 - 25 Days		26+ Days	
IPP Open Invoice Count	IPP Open Invoice Amount	IPP Open Invoice Count	IPP Open Invoice Amount	IPP Open Invoice Count	IPP Open Invoice Amount	IPP Open Invoice Count	IPP Open Invoice Amount
547	\$7,662,218.77	603	\$6,001,379.28	354	\$3,040,235.95	550	\$4,044,215.81





# Rejected IPP Invoices Report

## IPP E-Invoicing Dashboard

### Rejected Invoices Summary

* 1. Set of Books	2. Operating Division	3. Staffing Division Name	4. ALC Number	5. Accounting Point	6. FDA Centers	* 7. Year
IHS Set of Book	IHS	--Select Value--	--Select Value--	--Select Value--	--Select Value--	2023
8. Period	9. COR Name	10. Small Business Flag	11. Supplier Name	12. Rejected By	13. Invoice Number	
--Select Value--	--Select Value--	--Select Value--	--Select Value--	--Select Value--	--Select Value--	

Apply Reset

### Run Information

Source: UFMS - IPP;Data As Of: 06/05/2023 11:01:54 AM  
Time run: 6/5/2023 12:42:52 PM

### Rejected Invoices Report Description

Report Name: Rejected Invoice

Target Audience: All Users

Description: Provides complete set of Rejected Invoices summary and details in IPP

Key Use Cases: Supports Accounts Payable Operations of Rejected Invoices submitted through IPP



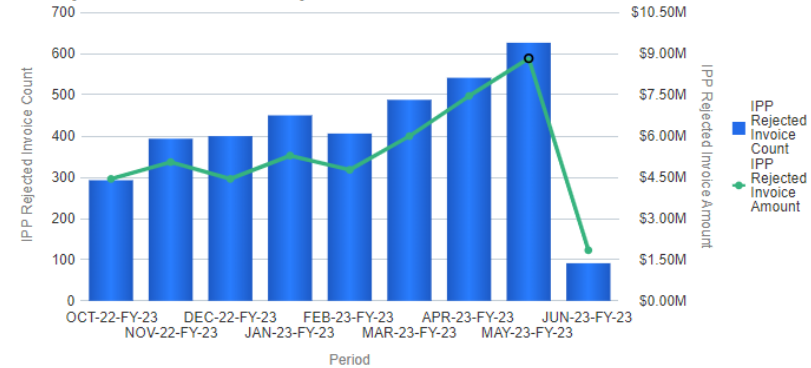
# Rejected IPP Invoices Report - Continued

## Rejected Invoices Summary

**IPP Rejected Invoice Amount**  
**\$48,281,354.66**

**IPP Rejected Invoice Count**  
**3681**

IPP Rejected Invoice Count, IPP Rejected Invoice Amount



## Rejected Invoices Details

Invoice Number	Award Number	Invoice Total	Payment Terms	Rejected By	PPA Invoice Received Date	Invoice Rejected Date	Days in Routing	Status	Reason
1616989	HHSI241201800004I/75H70622F03378	\$18,753.00	NET 30 DAYS, PROMPT PAY	Rachel OLSON	5/20/2022	2/13/2023	269	Rejected	Amount billed doesn't match the invoice attached.
20174	75H70622P00426	\$24,495.00	NET 15 DAYS, PROMPT PAY	Yvette Walette	5/11/2022	1/25/2023	259	Rejected	requested by helpdesk to reject
U21736154	36F79718D0395/HHSI247201800189G	\$39.60	NET 30 DAYS, PROMPT PAY	Barbara Schmidt	8/30/2022	5/3/2023	246	Rejected	Invoice #4357347 was paid on 12/19/22. Invoice entered using Order #U21736154 is a duplicate. Please do not use the Order # as an Invoice # to avoid duplicate payment.
830835483	75H71221P00140	\$1,070.00	NET 30 DAYS, PROMPT PAY	Bridgette Black	7/19/2022	3/17/2023	241	Rejected	INV #830835483, reject request by HeadQuarters. 03/17/2023, 10:03am.
SI152436	75H71221P00146	\$7,450.00	NET 30 DAYS, PROMPT PAY	Bridgette Black	9/13/2022	5/5/2023	234	Rejected	Receiving was completed in UFMS, 06/21/2022.



# Suppliers Report

## IPP E-Invoicing Dashboard

In-Process IPP Invoices Dashboard

Rejected IPP Invoices Report

**Suppliers Report**

IPP Users Report

Suppliers Report

Suppliers Invoice Details

\* 1. Set of Books 2. Supplier Name 3. Supplier Number 4. Active Flag Vendor Type  
IHS Set of Bool --Select Value-- --Select Value-- --Select Value-- CC;CCR;COMMEI

Apply

Reset

### Suppliers Report Description

Report Name: Supplier Report

Target Audience: All Users

Description: Provides complete set of Suppliers to indicate if it exists in IPP or not

Key Use Cases: Supports management of eligibility of Supplier to submit invoices through IPP



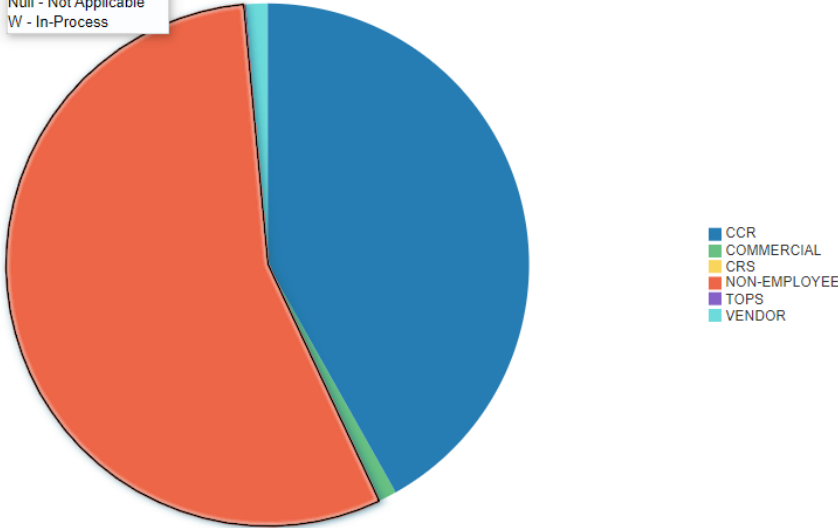
# Suppliers Report - Continued

## Suppliers Count By Vendor Type

Source: UFMS; Data As Of: 06/04/2023 09:30 PM  
Time run: 6/5/2023 1:21:40 PM

IPP Supplier Status

- M - Matched
- N - Not Matched
- Null - Not Applicable
- W - In-Process



Supplier Count

Vendor Type is equal to CC, CCR, COMMERCIAL, CRS, EXCEPTION, INDIVIDUAL, NON-EMPLOYEE, NON-FEDERAL EXCEPTION, TOPS, VENDOR, CASHIER and case when Org ID = '81' then 'CDC Set of Books' when Org ID = '1290' then 'FDA Set of Books' when Org ID = '2937' then 'PSC Set of Books' when Org ID = '3977' then 'IHS Set of Books' when Org ID = '103' then 'NIH Set of Books' else cast(Org ID as char) end is equal to IHS Set of Books



# Suppliers Report - Continued

## Summary of Suppliers Status in E-Invoicing

Set Of Books **IHS Set of Books** IPP Supplier Status **M - Matched** Vendor Type **CCR**

Set Of Books	IPP Supplier Status	Vendor Type	Supplier Count
IHS Set of Books	M - Matched	CCR	758
IHS Set of Books	M - Matched	COMMERCIAL	20
IHS Set of Books	M - Matched	CRS	1
IHS Set of Books	M - Matched	FEDERAL	0
IHS Set of Books	M - Matched	FOREIGN SUPPLIER	0
IHS Set of Books	M - Matched	NON-EMPLOYEE	1005
IHS Set of Books	M - Matched	TOPS	3
IHS Set of Books	M - Matched	VENDOR	24
IHS Set of Books	N - Not Matched	CCR	3
IHS Set of Books	Null - Not Applicable	CC	2
IHS Set of Books	Null - Not Applicable	CCR	181284
IHS Set of Books	Null - Not Applicable	COMMERCIAL	497
IHS Set of Books	Null - Not Applicable	CRS	179
IHS Set of Books	Null - Not Applicable	EMPLOYEE	0
IHS Set of Books	Null - Not Applicable	EXCEPTION	6
IHS Set of Books	Null - Not Applicable	FEDERAL	0
IHS Set of Books	Null - Not Applicable	FOREIGN SUPPLIER	0
IHS Set of Books	Null - Not Applicable	INDIVIDUAL	4
IHS Set of Books	Null - Not Applicable	NON-EMPLOYEE	22055
IHS Set of Books	Null - Not Applicable	NON-FEDERAL EXCEPTION	1
IHS Set of Books	Null - Not Applicable	TOPS	57
IHS Set of Books	Null - Not Applicable	VENDOR	3677
IHS Set of Books	Null - Not Applicable		0
IHS Set of Books	W - In-Process	CCR	2
IHS Set of Books	W - In-Process	NON-EMPLOYEE	7

IPP Supplier Status	Vendor Type	Supplier Name	Supplier Number	Obligation Amount
M - Matched	CCR	1ST AMERICAN MEDICAL DISTRIBUTORS, INC 910129	910129	\$1,633,166.57
M - Matched	CCR	3M COMPANY, 3M HEALTH CARE 106618	106618	\$4,481,937.03
M - Matched	CCR	4MD MEDICAL SOLUTIONS LLC 860286	860286	\$534,312.98
M - Matched	CCR	A & B BUSINESS EQUIPMENT, INC. 340703	340703	\$269,864.80
M - Matched	CCR	A P FIRE PROTECTION LLC 1308068	1308068	\$30,209.64
M - Matched	CCR	A-DEC INC 321861	321861	\$11,854,343.59
M - Matched	CCR	A-OX WELDING SUPPLY CO INC 121763	121763	\$113,775.31
M - Matched	CCR	AB STAFFING SOLUTIONS, LLC 159348	159348	\$517,263,807.05
M - Matched	CCR	ABATEMENT TECHNOLOGIES, INC. 271242	271242	\$191,896.29
M - Matched	CCR	ABBOTT LABORATORIES INC 104343	104343	\$14,395,246.16
M - Matched	CCR	ABBOTT RAPID DIAGNOSTICS INFORMATICS, INC. 419497	419497	\$728,020.64
M - Matched	CCR	ABBOTT RAPID DX NORTH AMERICA, LLC 1084242	1084242	\$55,528,464.00
M - Matched	CCR	ABILITY NETWORK INC 844850	844850	\$5,736,762.76
M - Matched	CCR	ABM FEDERAL SALES, INC 351537	351537	\$2,301,070.88
M - Matched	CCR	ACADEMY OF NUTRITION AND DIETETICS 558889	558889	\$10,406.00
M - Matched	CCR	ACCREDITATION ASSN FOR AMBULATORY HEALTH CARE 328857	328857	\$2,010,978.25
M - Matched	CCR	ACCUVEIN LLC 1204984	1204984	\$233,759.33
M - Matched	CCR	ACME ELECTRIC MOTOR INC 192636	192636	\$25,314.96
M - Matched	CCR	ACOME CONSTRUCTION INC 886420	886420	\$2,961,944.63
M - Matched	CCR	ACTEON INC 369535	369535	\$123,246.25
M - Matched	CCR	ADVANCED COMPUTER CONCEPTS, INC 171512	171512	\$2,887,348.06
M - Matched	CCR	ADVANCED INSTRUMENTS INC. 182137	182137	\$146,940.25
M - Matched	CCR	ADVANCED SURGICAL SERVICE 214828	214828	\$84,955.00



# Suppliers Invoice Details

IPP E-Invoicing Dashboard

[In-Process IPP Invoices Dashboard](#) [Rejected IPP Invoices Report](#) [Suppliers Report](#) [IPP Users Report](#)

[Suppliers Report](#) [Suppliers Invoice Details](#)

* 1. Set of Books	2. Operating Division	* 3. Invoice Year	4. Invoice Period	5. Budget Activity Program	6. Treasury Account Symbol	7. Accounting Point
<input type="text" value="IHS Set of Bool"/>	<input type="text" value="IHS"/>	<input type="text" value="2023"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>
8. Staffing Division Name	9. FDA Centers	10. Fund	11. Invoice Source	12. IPP Supplier Status	13. Supplier Name	14. Supplier Account Site Code
<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="IPP"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>	<input type="text" value="--Select Value--"/>
<input type="button" value="Apply"/>		<input type="button" value="Reset"/>				

**Run Information**  
Source: UFMS - IPP;Data As Of: 06/05/2023 11:01:54 AM  
Time run: 6/5/2023 1:43:39 PM

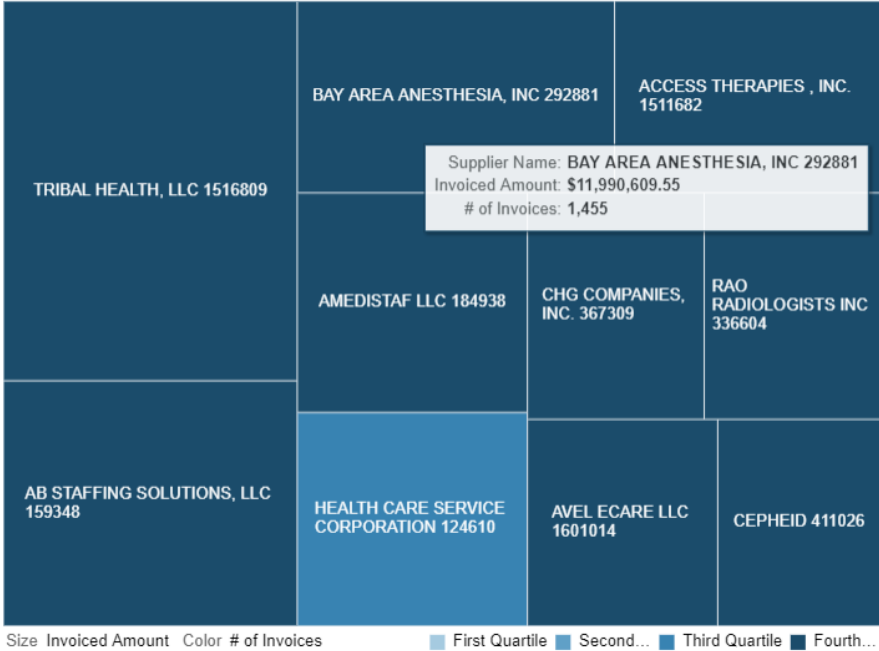
**Suppliers Invoice Details Description**  
Report Name: Supplier Invoice Details report  
Target Audience: All Users  
Description: Provides details of Invoices submitted through IPP  
Key Use Cases: Supports Accounts Payable Operations of Invoices submitted through IPP





# Suppliers Invoice Details - Continued

## Top 10 suppliers by Invoice Amount



# Suppliers Invoice Details - Continued

## Supplier Invoice Details

Operating Division	Invoice Year	Supplier Name	Supplier Number	# of Approved Invoices	Approved Invoiced Amount	Rejected IPP Invoice Count	Rejected IPP Invoice Amount	Invoice Source	IPP Supplier Status
IHS	2023	ZUYA SICA CONSULTING LLC 1629284	1629284	1	\$5,850.00	0	\$0.00	IPP	M - Matched
IHS	2023	ZOLL MEDICAL CORPORATION 346743	346743	14	\$23,368.44	0	\$0.00	IPP	M - Matched
IHS	2023	ZOETIS INC. 1476176	1476176	2	\$1,420.00	0	\$0.00	IPP	M - Matched
IHS	2023	ZIOLO CONSULTING LLC 1617000	1617000	7	\$94,500.00	0	\$0.00	IPP	M - Matched
IHS	2023	ZEE TECHNOLOGIES, INC. 1429633	1429633	6	\$31,846.23	1	\$9,996.93	IPP	M - Matched
IHS	2023	Z & Z MEDICAL, INC. 1482424	1482424	1	\$8,042.97	0	\$0.00	IPP	M - Matched
IHS	2023	YOUNG ENVIRONMENTAL SERVICES, INC. 1408794	1408794	1	\$4,645.70	1	\$4,645.70	IPP	M - Matched
IHS	2023	YOGA ED INC 1617086	1617086	2	\$19,607.00	0	\$0.00	IPP	M - Matched
IHS	2023	YELLOWSTONE ELECTRIC CO. 106296	106296	4	\$24,606.57	0	\$0.00	IPP	M - Matched
IHS	2023	YELLOW RIBBON TRUCKING, INC. 1520714	1520714	0	\$0.00	1	\$3,005.21	IPP	M - Matched
IHS	2023	YEAROUT MECHANICAL LLC 1603356	1603356	0	\$0.00	1	\$12,544.00	IPP	M - Matched
IHS	2023	YANKTON MEDICAL CLINIC PC 335856	335856	19	\$30,400.00	0	\$0.00	IPP	M - Matched
IHS	2023	YAMASATO, FUJIWARA, HIGA & ASSOCIATES, INC. 1485834	1485834	4	\$6,663.58	3	\$6,978.76	IPP	M - Matched
IHS	2023	XEROX CORPORATION 105891	105891	184	\$61,369.56	104	\$27,687.81	IPP	M - Matched
IHS	2023	WYANDOTTE TECHNOLOGIES 1515892	1515892	16	\$143,886.20	0	\$0.00	IPP	M - Matched
IHS	2023	WRS GROUP LTD 189850	189850	1	\$5,384.98	1	\$5,384.98	IPP	M - Matched
IHS	2023	WRIGHT TECHNOLOGIES LLC 1631305	1631305	1	\$6,385.94	0	\$0.00	IPP	M - Matched
IHS	2023	WRIGGLESWORTH ENTERPRISES, INC. 1421661	1421661	3	\$42,665.61	0	\$0.00	IPP	M - Matched
IHS	2023	WORLD WIDE TECHNOLOGY LLC 297925	297925	2	\$39,859.92	1	\$19,929.96	IPP	M - Matched
IHS	2023	WORLD WIDE ENTERPRISES INC 1623979	1623979	0	\$0.00	4	\$4,700.00	IPP	M - Matched
IHS	2023	WORKSMARTRX LLC 1628599	1628599	2	\$16,000.00	1	\$8,000.00	IPP	M - Matched
IHS	2023	WOODCLIFFE HOLDINGS, INC. 1350967	1350967	0	\$0.00	1	\$1,426.32	IPP	M - Matched
IHS	2023	WOLTERS KLUWER HEALTH, INC. 525194	525194	1	\$22,236.00	0	\$0.00	IPP	M - Matched
IHS	2023	WISCO SUPPLY, INC 246721	246721	1	\$14,836.28	0	\$0.00	IPP	M - Matched
IHS	2023	WIDE CONSTRUCTION, LLC 4524575	4524575	0	\$44,400.40	0	\$0.00	IPP	M - Matched





# IPP Users Report

## IPP E-Invoicing Dashboard



[In-Process IPP Invoices Dashboard](#) [Rejected IPP Invoices Report](#) [Suppliers Report](#) **[IPP Users Report](#)**

1. Set of Books	2. Operating Division	3. OpDiv Location Agency	4. IPP Role Name	5. IPP User Name	6. Email Address	7. Source	8. Request ID	9. Request Status	10. Role Status
IHS Set of Bool	IHS	--Select Value--	--Select Value--	--Select Value--	--Select Value--	--Select Value--	--Select Value--	--Select Value--	--Select Value--

Apply Reset

### Run Information

Source: UFMS - IPP>Data As Of: 06/05/2023 11:01:54 AM  
Time run: 6/5/2023 1:43:39 PM

### Users Report Description

Report Name: IPP Users

Target Audience: All Users

Description: Provides counts of Users Roles as submitted via User Access Requests(UAR) , Count of users roles provisioned in IPP along with the status of these user roles

Key Use Cases: Assess the user base and ascertain the access control discrepancies between UFMS and IPP



# IPP Users Report - Continued

**IPP E-Invoicing Dashboard**

## IPP Users Report

**IPP UAR-Requested Roles Count**  
273

**IPP-Provisioned Roles Count**  
0

**Matched IPP UAR-Requested & IPP-Provisioned Roles Count**  
1K

Set of Books	Operating Division	OpDiv Location/Agency	Email Address	First Name	Last Name	IPP User Name	IPP Role Name	Start Date	End Date	Request Type	Request ID	User Type	Supervisor Name	Source	IPP User Status	Request Status	Role Status
IHS Set of Books	IHS	ABERDEEN	andrea.whipple@ihs.gov	Andrea	Whipple	awhipp03	IHS-ABR IPP Reporting	10/18/2022	10/18/2025	NEW	7587	E	Francine Parmenter	Matched UAR:IPP	Active	Request Approved	Role Approved
IHS Set of Books	IHS	ABERDEEN	anthony.schwan@ihs.gov	Anthony	Schwan	aschwa11	IHS-ABR Procurement	10/20/2022	10/17/2025	MODIFY	10941	E	Martin Shutt	Matched UAR:IPP	Active	Request Approved	Role Approved
IHS Set of Books	IHS	ABERDEEN	anthony.stayner@ihs.gov	Anthony	Stayner	astayn01	IHS-ABR Procurement	1/26/2022	1/25/2025	NEW	3160	E	MIKE BOLAND	Matched UAR:IPP	Disabled	Request Approved	Role Approved
IHS Set of Books	IHS	ABERDEEN	austin.kaul@ihs.gov	Austin	Kaul	akaul001	IHS-ABR Procurement	10/11/2022	10/10/2025	NEW	7493	E	Corey Sawatzky	Matched UAR:IPP	Active	Request Approved	Role Approved
IHS Set of Books	IHS	ABERDEEN	bethany.lennox@ihs.gov	Bethany	Lennox	blenno01	IHS-ABR Procurement	1/26/2022	1/25/2025	NEW	3182	E	JOSHUA HARDEN	Matched UAR:IPP	Active	Request Approved	Role Approved
IHS Set of Books	IHS	ABERDEEN	billie.chasealone@ihs.gov	BILLIE	CHASE ALONE	bchase04	IHS-ABR Procurement	1/20/2023	1/12/2026	NEW	9865	E	RACHEL AKINS	Matched UAR:IPP	Active	Request Approved	Role Approved
IHS Set of Books	IHS	ABERDEEN	bobbie.ziegler2@ihs.gov	Bobbie	Ziegler	bziegl01	IHS-ABR Procurement	1/26/2022	1/25/2025	NEW	3193	E	ANTHONY STAYNER	Matched UAR:IPP	Disabled	Request Approved	Role Approved
IHS Set of Books	IHS	ABERDEEN	brad.weekley@ihs.gov	Brad	Weekley	bweekl02	IHS-ABR Procurement	4/18/2022	4/18/2025	NEW	5500	E	Chris Peltier	Matched UAR:IPP	Active	Request Approved	Role Approved
IHS Set of Books	IHS	ABERDEEN	brandy.gervais@ihs.gov	Brandy	Gervais	bgerva01	IHS-ABR Procurement	1/26/2022	1/25/2025	NEW	3181	E	THERESA POIGNEE	Matched UAR:IPP	Active	Request Approved	Role Approved



# G-Invoicing Dashboard

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# Accessing the G-Invoicing Dashboard

**FBIS** HHS Financial Business Intelligence System

Search All  **FBIS Gateway** Advanced Help  Sign Out

Custom HomePage Alerts! Home Business Glossary Catalog Favorites **Dashboards** New Open Signed In As Marc Romagnoli

Hi, Marc Romagnoli.  
Welcome to the Financial Business Intelligence System.

To understand all that FBIS has to offer, check out the full list of reports and dashboards available. Want to learn how to use FBIS more efficiently? Dashboard & Report trainings consist of online, self-directed interactive trainings that will help you in your analysis.

[View Report Listings & Descriptions](#) [View Dashboard & Report Trainings](#)

- Most Recent(Custom HomePage - FBIS Landing Page)
- My Dashboard
  - Custom HomePage
  - Acquisitions Dashboard
  - Budget Execution Dashboard
  - COVID-19 Financial Dashboard
  - Data Act Dashboard
  - Executive Dashboards
  - FBIS University Dashboard
  - G-Invoicing Dashboard
  - G - Invoicing Dashboard**
  - GRC Controls Monitoring Dashboard
  - GTAS Dashboard
  - IPP E-Invoicing Dashboard
  - Management Dashboards
  - Operational Dashboards
  - Procure to Pay Dashboard
  - Program Office Dashboard
  - Projects

# Buyer Order Detail

## G - Invoicing Dashboard

### Buyer Order Detail

Buyer Order Lineage

GT&C Summary

Seller Agreement Detail

Seller Agreement Lineage

Orders Not Yet Accepted by Seller

G-Invoicing User Report

#### Page Prompts(25)

##### \* 1. Set of Books

IHS Set of Books

##### \* 2. Operating Division

IHS

##### 3.ALC

--Select Value--

##### 4. Fiscal Year

2023

##### 5. Fiscal Period

--Select Value--

##### 6.GT&C Number

--Select Value--

##### 7.IGT Order Number

--Select Value--

##### 8.IGT Order Status

--Select Value--

##### 9.PO Number

--Select Value--

##### 10. Supplier Name

--Select Value--

#### Buyer Order Report Description

Report Name: Buyer Order Detail Report

Target Audience: All Users

Summary: : This is a summary level report, displaying a vertical view of aggregate details of orders and performance detail related to the requesting agency side. This report combines purchase order and accounts payable information to allow users to view

##### KPI Definitions:

**Buyer POs before G-Invoicing before mandate** - Represents count and amount of POs created in the financial system before G-Invoicing mandate (before FY 23 or October 2022). These are federal supplier orders that do not contain references to GT&C  
**Buyer POs after mandate but not routed through G-Invoicing** - Represents count and amount of POs created in the financial system after G-Invoicing mandate (after FY 23 or October 2022). These are federal supplier orders that do not contain references to GT&C

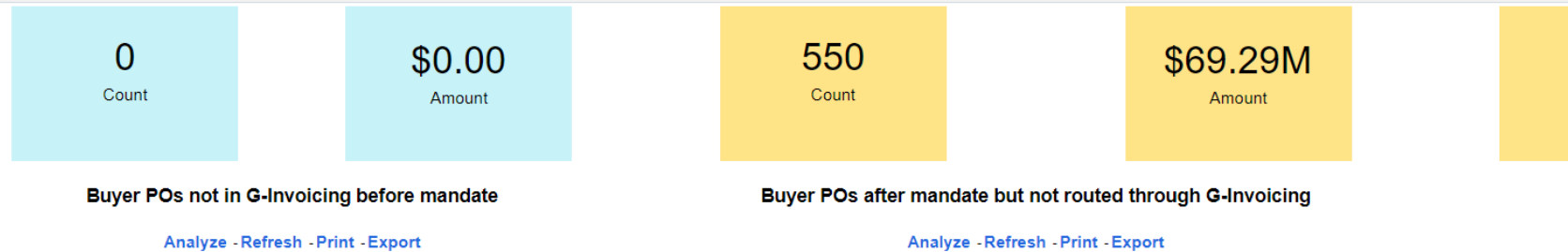
**Buyer POs not yet active in G-Invoicing** - Represents count and amount of POs created in the financial system that have not yet been transferred to G-Invoicing or not yet accepted by the Seller. These are federal supplier orders that contain references to GT&C Number or IGT Document Number.

**Buyer POs in G-Invoicing** - Represents count and amount of orders created in the G-Invoicing system. These are federal supplier orders that contain references to GT&C Number or IGT Document Number.

Please Note: If there are any federal POs that are not subjected to payment through IPAC/G-Invoicing, the identifiers such as Supplier name, Supplier Site, PO Source, Pay group etc. or combination thereof may be used to identify them separately.

Blue, Green - Informational/Good Standing  
Yellow - Indicated Warning/ Attention Needed

#### Buyer Order Summary



#### Page Prompts Applicability Criteria

#### Buyer Order Details

Source: UFMS: Data As Of: 06/28/2023 11:25 PM

# Buyer Order Lineage

## G - Invoicing Dashboard

### Buyer Order Prompts

#### \* 1. Set of Books

IHS Set of Books

#### \* 2. Document Type

Purchase Order

### Purchase Order Prompts

#### 1. GT&C Number

--Select Value--

#### 2. Purchase Requisition Number

--Select Value--

#### \* 3. Purchase Order Number

HHSI2472006001

#### 4. Invoice Number

--Select Value--

#### 5. Check Number

--Select Value--

Apply

Reset

### Document Lineage Details Description

Report Name: Buyer Order Lineage

Target Audience: All Users

Description: This is a detail level view consisting of several reports that provides users with a horizontal view of information related to order on the requesting agency side. Users can view end to end information related to requisitions, purchase orders, receipt

Key Use Cases: Support management of Purchase Orders.

### Document Lineage Summary Report

Source: UFMS; Data As Of: 06/28/2023 11:25 PM

Time run: 6/29/2023 4:02:50 PM

Purchase Requisition Number	Requisition Distribution Line Number	Requisition Distribution Amount	Requisition Authorization Status	Supplier Name	CAN	Purchase Order Number	GT&C Number	IGT Order Number	PO Line#	PO Shipment#	Purchase Distribution Number	PO Header Authorization Status	PO Distribution Amount	PO Distribution Quantity	Purchase Unit Price	R	A
				PYRAMID LAKE PAIUTE TRIBE 368002	J4028LT	HHSI24720060022C			1	1	1	APPROVED	\$90,008.00	90,008.00	1.00		
				PYRAMID LAKE PAIUTE TRIBE 368002	J40ET28	HHSI24720060022C			2	1	1	APPROVED	\$18,833.00	18,833.00	1.00		

Ledger WID is equal to any Ledger WID in report prompt and Purchase Order Number is equal to HHSI24720060022C and Set of Books is equal to IHS Set of Books and Bank Account Name is equal to %

Analyze - Refresh - Print - Export

### Requisition Details Report

There are no requisition details.

Analyze - Refresh





# Buyer Order Lineage - Continued

Requisition Details Report

There are no requisition details.  
[Analyze - Refresh](#)

Purchase Order Details Report

Source: UFMS; Data As Of: 06/28/2023 11:25 PM  
 Time run: 6/29/2023 4:02:50 PM

Purchase Order Number	GT&C Number	IGT Order Number	Purchase Order Line Number	PO Shipment Number	PO Distribution Number	Purchase Requisition Number	Purchase Requisition Line Number	PO Line Cancel Flag	Supplier Name	Vendor Site Code	PO Amount	Billed Quantity	Billed Amount	Received Amount	Delivered Amount	Paid Billed Amount	Cancelled Amount	UDO Amount	Delive %
HHSI247200600022C			1	1	1			N	PYRAMID LAKE PAIUTE TRIBE 368002	GARBAUDBGZ4	\$90,008.00	90,008.00	\$90,008.00	\$0.00	\$0.00	\$90,008.00	\$0.00	\$0.00	0.0
HHSI247200600022C			2	1	1			N	PYRAMID LAKE PAIUTE TRIBE 368002	GARBAUDBGZ4	\$18,833.00	18,833.00	\$18,833.00	\$0.00	\$0.00	\$18,833.00	\$0.00	\$0.00	0.0
<b>Grand Total</b>											<b>\$108,841.00</b>	<b>108,841.00</b>	<b>\$108,841.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$108,841.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.0</b>

Set of Books is equal to IHS Set of Books  
 and Ledger Key is equal to 6002  
 and Integration ID is equal to any PO Distribution ID in [P2P Helper Report](#)

[Analyze - Refresh - Print - Export](#)

Receipt Details Report

There are no receipt details.  
[Analyze - Refresh](#)



# Buyer Order Lineage - Continued



## Payment Details Report

Source: UFMS; Data As Of: 06/28/2023 11:25 PM  
Time run: 6/29/2023 4:02:50 PM

*The Discount Amount Available, Amount Taken, and Amount Lost are all at the invoice header level. While reporting distribution level information like Center/Staff Div/AP etc., for invoices with multiple distributions, this value will be repeated at the distribution.*

GT&C Number	IGT Order Number	Payment Batch Name	Bank Account Name	Payment Method Name	Check Number	Payment Date	Paid Amount	Invoice Amount	GL Date	Pay group	Payment Schedule
		40222007VE	PHX IHS Disbursements	Electronic Payment Method	<a href="#">6200263</a>	10/14/2021	\$90,008.00	\$90,008.00	10/12/2021	PHX-IHS-VEN-EFT	2251762
		40222026VE	PHX IHS Disbursements	Electronic Payment Method	<a href="#">6201398</a>	11/9/2021	\$18,833.00	\$18,833.00	11/6/2021	PHX-IHS-VEN-EFT	1609864
<b>Grand Total</b>							<b>\$108,841.00</b>	<b>\$108,841.00</b>			

Set of Books is equal to IHS Set of Books  
 and Ledger WID is equal to 6002  
 and Check ID is equal to any Check ID in [P2P Helper Report](#)  
 and AP Transaction Type is equal to / is in AP Payments  
 and Payment Dist Lookup Code is equal to / is in CASH  
 and AP Event Line Type is equal to DISCOUNT, INTEREST\_EXPENSE, ITEM\_EXPENSE, LIABILITY, PREPAID\_EXPENSE  
 and Payment Status Flag is equal to / is in Y

[Analyze](#) - [Refresh](#) - [Print](#) - [Export](#)

## GL View Details

There are no GL details.  
[Analyze](#) - [Refresh](#)

## Performance Details Report

There are no performance details.  
[Analyze](#) - [Refresh](#)





# GT&C Summary

G - Invoicing Dashboard

Page Prompts(14)

1. Set of Books

IHS Set of Books

2. Fiscal Year

2023

3. Fiscal Period

--Select Value--

4.ALC

--Select Value--

5.GT&C Number

--Select Value--

6.IGT Order Status

--Select Value--

7.PO Number

--Select Value--

8.Supplier Type

FEDERAL

9. Supplier Name

--Select Value--

10.Supplier Site

--Select Value--

11.Buyer Organization

GT&C Summary Description

Report Name: GT&C Summary

Target Audience: All Users

Description: This report provides all relevant details for federal/non-federal and IGT/non-IGT contracts. Contracts are created by Buyers as an Blanket agreement with Seller to deliver goods or services within the period of performance. As the task orders are released against contract, the remaining amount for the contract gets reduced allowing the Buyer to keep track of the performance. For the transactions routed through G-Invoicing, the GT&C is recorded as the contract.

GT&C Summary

Source: UFMS; Data As Of: 06/28/2023 11:25 PM

Time run: 6/29/2023 4:13:12 PM

Fiscal Year	Fiscal Period	GT&C Creation Date	Supplier Account Name	GT&C Number	IGT Status Desc	Advance Payment Indicator	Assisted Acquisition Indicator	Enforce Total Amount Indicator	RA Organization Group	SA Organization Group	Agreement Type Description	Agreement Start Date	Agreement End Date	Comments	Total Estimated Amount	Total Remaining amount
2023	OCT-22-FY-23	10/12/2022	NATIONAL ARCHIVES & RECORDS ADMINISTRATION (IGT) 1622323	A2210-075-088-031852.0	Open	Y	N	N	IHS/CAL	Federal Records Centers Program (FRCP)	Single	10/1/2022	9/30/2023	AF239182 California IHS	\$1,500.00	\$1,125.00
2023	OCT-22-FY-23	10/17/2022	DEPARTMENT OF VETERANS AFFAIRS TREASURY RECONCILIATION (IGT) 1622484	A2209-075-036-029398.0	Open	Y	N	N	IHS	Financial Services Center	Multiple	10/1/2022	9/30/2023	OGA - IHS/OK	\$2,798,733.92	\$1,898,733.92
2023	OCT-22-FY-23	10/22/2022	NATIONAL ARCHIVES & RECORDS ADMINISTRATION (IGT) 1622323	A2210-075-088-031585.0	Open	Y	N	N	IHS/PORT	Federal Records Centers Program (FRCP)	Single	10/1/2022	9/30/2023	AF239187 Portland IHS	\$55,000.00	\$55,000.00
2023	OCT-22-FY-23	10/25/2022	NATIONAL ARCHIVES & RECORDS ADMINISTRATION (IGT) 1622323	A2210-075-088-031599.0	Open	Y	N	N	IHS/ALB	Federal Records Centers Program (FRCP)	Single	10/1/2022	9/30/2023	AF239179 Albuquerque IHS	\$60,000.00	\$60,000.00
2023	OCT-	10/26/2022	NATIONAL ARCHIVES &	A2210-	Open	Y	N	N	IHS/OKC	Federal	Single	10/1/2022	9/30/2023	AF239185	\$200,000.00	\$200,000.00



# Seller Agreement Detail

Page Prompts(11)

1. Business Unit

IHS Operating Uni

2. Operating Division

IHS

3. GT&C Number

--Select Value--

4. IG T Order Number

--Select Value--

5. Agreement Type

--Select Value--

6. Agreement Status

Open

7. Agreement Number

--Select Value--

8. Seller ALC Code

--Select Value--

9. Project Number

--Select Value--

10. Organization Group

--Select Value--

11. Customer Name

Seller Agreement Report Description

Report Name: Seller Agreement Detail

Target Audience: All Users

**Summary :** This is a summary level report, displaying a vertical view of aggregate details of agreements and projects related data on the servicing agency side. This report is allows user to view total expenses, revenues, costs, etc. and enables users to drill down into Seller Agreement Lineage report to view further details.

KPI Definitions:

**Seller Agreements not in G-Invoicing before mandate** - Represents count and amount of projects + agreements created in the financial system before G-Invoicing mandate (before FY 23 or October 2022). These are agreements with federal agencies that do not contain references to GT&C Number. This set of tile metrics are strictly for informational purposes. These may be closed or transitioned to G-Invoicing by due date to be provided by Treasury.

**Seller Agreements not in G-Invoicing after mandate** - Represents count and amount of projects + agreements created in the financial system after G-Invoicing mandate (after FY 23 or October 2022). These are agreements with federal agencies that do not contain references to GT&C Number. These are agreements that that need to be transitioned to the G-Invoicing system or are in-process of transitioning.

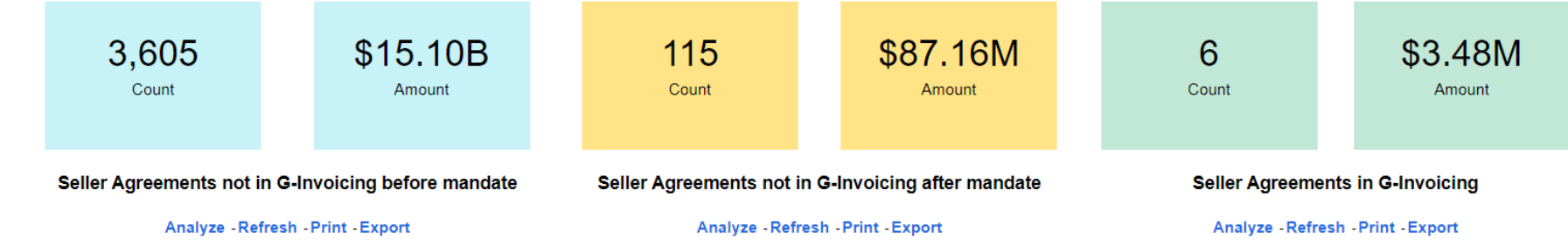
**Seller Agreements in G-Invoicing** - Represents count and amount of projects + agreements created in the G-Invoicing system. These are agreements with federal agencies that contain references to GT&C Number.

Blue, Green - Informational/Good Standing  
Yellow - Indicated Warning/ Attention Needed

Working capital fund projects (WCF) are managed through 3 different types of projects - revenue, payroll and operating costs. All of them carry different project numbers. For example: Projects that have number LIKE 'W%ADR191' are total 3 in count. All these 3 can be used to fetch data in the Seller Agreement Lineage tab.

Note: The Seller Agreement Detail tab reports only those projects that have funding associated with them.

Seller Agreement Summary



Page Prompts Applicability Criteria



# Seller Agreement Detail - Continued



11. Customer Name

--Select Value-- ▾

Apply Reset ▾

Page Prompts Applicability Criteria

Prompts applicability criteria for tiles:

Seller Agreements not in G-Invoicing before mandate - GT&C Number,IGT Order Number,Seller ALC Code,Organization Group prompts are not applicable.  
 Seller Agreements not in G-Invoicing after mandate - GT&C Number,IGT Order Number,Seller ALC Code,Organization Group prompts are not applicable.  
 Seller Agreements in G-Invoicing - All the prompts are applicable.

Seller Agreement Detail

Source: UFMS; Data As Of: 06/28/2023 11:25 PM  
 Time run: 6/29/2023 4:16:47 PM

GT&C Number	IGT Order Number	Agreement Number	SA Organization Group Name	Order Creation Date	Agreement Start Date	Agreement End Date	Total Advance Amount	Project Number	Buyer Order Number	Funding Amount	Total Expenditure	Total Revenue	Total Billing	Returned Funds	Remaining Funding	Total Collections
A2210-068-075-032237	O2303-068-075-006455	AGM_000000664	IHS	03/17/2023	12/01/2022	09/30/2029	\$1,500,000.00	134416		\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00	\$0.00
A2210-068-075-032237	O2303-068-075-006456	AGM_000000665	IHS	03/17/2023	12/01/2022	09/30/2029	\$1,200,000.00	134417		\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	\$0.00
A2301-068-075-037071	O2303-068-075-006410	AGM_000000767	IHS/ABR	03/16/2023	04/01/2023	01/09/2030	\$355,626.00	134565	A2301-068-075-037071	\$355,626.00	\$0.00	\$0.00	\$0.00	\$0.00	\$355,626.00	\$0.00
A2302-068-075-039599	O2303-068-075-006087	AGM_000000568	IHS/BIL	03/03/2023	03/01/2023	02/28/2028	\$100,000.00	134429	DW-075-GTC-039599	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00
A2303-068-075-041285	O2303-068-075-006830	AGM_000000729	IHS/ABR	03/30/2023	04/01/2023	12/31/2028	\$325,000.00	134542	DW-075-GTC-041285	\$325,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$325,000.00	\$0.00
A2303-513-075-041486	O2305-513-075-007776	AGM_000000872	IHS/ALA	05/03/2023	05/03/2023	12/31/2025	\$2,054,415.00	134642		\$2,054,415.00	\$2,054,415.00	\$2,054,415.00	\$0.00	\$0.00	\$0.00	\$0.00



# Seller Agreement Lineage

Page Prompts(14)

- 5. GT&C Number --Select Value--
- 6. Task Name --Select Value--
- 7. IGT Order Number --Select Value--
- 8. Agreement Number --Select Value--
- 9. Seller ALC Code --Select Value--
- 10. Organization Group --Select Value--
- 11. Project Class --Select Value--
- 12. Project Type --Select Value--
- 13. Project Name --Select Value--
- 14. Project Manager Name --Select Value--

**Seller Agreement Lineage Description**

Report Name: Seller Agreement Lineage

Target Audience: All Users

Summary: This is a detail level report consisting of several reports that provides users with a horizontal view of information related to agreement and project. Users can view end to end information related to funding, commitment, expenditure, revenue, billing, and agency side.

**Funding Detail**

Source: UFMS; Data As Of: 06/28/2023 11:25 PM  
 Time run: 6/29/2023 4:25:02 PM

Project Number	Task Name	Agreement Number	IGT Order Number	GT&C Number	Order Status	Order Status Name	Order Creation Date	Agreement Start Date	Agreement End Date	Customer Name	TP TAS	TP TAS Description	SA Funding Approver Name	SA Program Approver Name	SA Preparer Name	Unbaselined Amount	Baselined Amount	Agreement Amount
103677	EPA MOA Contribution	DW-75-95573601								EPA Region IX	068X0000	Default Main Account TAS				\$0.00	\$1,134,600.00	\$1,815,000.00

Operating Unit Organization Name is equal to IHS Operating Unit  
 and Project Business Unit Name is equal to %  
 and Project Number is equal to 103677  
 and GT&C Number is equal to %  
 and IGT Order Number is equal to %  
 and Agreement Number is equal to %  
 and SAALC Code is equal to %  
 and Trading Partner TAS is equal to %  
 and Project Classification Name is equal to %  
 and Project Type Name is equal to %  
 and Project Long Name is equal to %  
 and Project Manager Name is equal to %  
 and Task Name is equal to %  
 and Operating Division is equal to IHS  
 and SA Group Name is equal to %



# Seller Agreement Lineage - Continued

Commitment Detail

Source: UFMS; Data As Of: 06/28/2023 11:25 PM  
 Time run: 6/29/2023 4:25:03 PM

Project Number	Task Name	Commitment Type	Commitment Line Number	IGT Order Number	Order Status	Order Status Name	Supplier Name	Supplier Type	Supplier Site	Item Description	CAN	Total Commitment Quantity	Total Committed Cost
103677	EPA MOA Contribution	Purchase Orders	2				Unspecified	Unspecified		Travel	J41008C	31.25	\$31.25
103677	Federal Procurement	Purchase Orders	2				Unspecified	Unspecified		Travel	J41008C	13.50	\$13.50
103677	Federal Procurement	Purchase Orders	5				HYDROSCIENCE ENGINEERS INC 900929		HYDROSCIENCE ENGINEERS, INC. 10569 OLD PLACERVILLE RD	MOD#3--J41009C_41600 -- Adding service	J41009C	2,244.98	\$2,244.98
103677	IHS MOA Contribution	Purchase Orders	2				Unspecified	Unspecified		Travel	J41008C	27.00	\$27.00
103677	IHS MOA Contribution	Purchase Orders	5				Unspecified	Unspecified		Travel	J41008C	17.75	\$17.75

Expenditure Detail

Source: UFMS; Data As Of: 06/28/2023 11:25 PM  
 Time run: 6/29/2023 4:25:03 PM

Project Number	Task Name	IGT Order Number	GT&C Number	Order Status	Order Status Name	TAS	TAS Description	Quantity	Raw Cost	Expenditure Group	Transaction Source	Expenditure Item	Billable Flag	Expenditure Category
103677	EPA MOA Contribution					75 X 8073	CONTRIBUTIONS, INDIAN HEALTH FACILITIES	415,143.08	\$415,143.08	AP-137202VI137205	AP INVOICE	9785870	Y	25 - Consulting & other serv
103677	EPA MOA Contribution					75 X 8073	CONTRIBUTIONS, INDIAN HEALTH FACILITIES	346,310.67	\$346,310.67	AP-137738VI137741	AP INVOICE	9856007	Y	25 - Consulting & other serv
103677	EPA MOA Contribution					75 X 8073	CONTRIBUTIONS, INDIAN HEALTH FACILITIES	99,924.83	\$99,924.83	AP-138223VI138226	AP INVOICE	9982531	Y	25 - Consulting & other serv
103677	EPA MOA Contribution					75 X 8073	CONTRIBUTIONS, INDIAN HEALTH FACILITIES	2,334.48	\$2,334.48	AP-139741VI139749	AP INVOICE	10208435	Y	25 - Consulting & other serv





# Seller Agreement Lineage - Continued

## Revenue Detail

There are no revenue details.  
[Analyze - Refresh](#)

## Billing Detail

Source: UFMS; Data As Of: 06/28/2023 11:25 PM  
 Time run: 6/29/2023 4:25:03 PM

Project Number	GL Account	Task Name	Agreement Number	GT&C Number	Order Status Name	Order Status	TAS	TAS Description	TP TAS	TP TAS Description	Performance Number	Approved Date	Approved by Employee Name	Invoice Transfer Status	CAN	AR Invoice Number	Draft Invoice Number	Invoice Amount	IGT Order Number
103677		EPA MOA Contribution	DW-75-95573601				75 X 8073	CONTRIBUTIONS, INDIAN HEALTH FACILITIES				07/31/2008	SUTHERLAND, TRISHA J (IHS)	TRANSFERRED	J41008C	10123	1	\$1,134,600.00	

## Collection Detail

Source: UFMS; Data As Of: 06/28/2023 11:25 PM  
 Time run: 6/29/2023 4:25:03 PM

Project Number	IGT Order Number	Order Status	Order Status Name	Agreement Number	TAS	TAS Description	GL Account Name	CAN	Transaction Date	Invoice Date	AR Amount Applied	AR Receipt Amount	Total Order Amount	Cash Receipts - Receipt Number	Treasury Schedule Number	Project Name	Organization Group
103677				DW-75-95573601	75 F 3875010	Budget Clearing Account Receipt	10100005	J419951	9/8/2008	7/31/2008	\$1,134,600.00	\$1,134,600.00		FW20080022I		Tule River Lower Valley Sewer CA-07-L85	
103677				DW-75-95573601	75 X 8073	CONTRIBUTIONS, INDIAN HEALTH FACILITIES	10100005	J41008C	9/8/2008	7/31/2008	\$1,134,600.00	\$1,134,600.00		FW20080022I		Tule River Lower Valley Sewer CA-07-L85	
103677				DW-75-95573601	75 X 8073	CONTRIBUTIONS, INDIAN HEALTH FACILITIES	13100010	J41008C	9/8/2008	7/31/2008	\$1,134,600.00	\$1,134,600.00		FW20080022I		Tule River Lower Valley Sewer CA-07-L85	





# Orders Not Yet Accepted by Seller

Page Prompts

\* 1. Business Unit

(All Column Value:)

2. Primary Customer Name

--Select Value--

3. Servicing Organization Group Name

--Select Value--

4. GT&C Number

--Select Value--

Apply Reset

Orders Not Yet Accepted by Seller Description

Report Name: Orders Not Yet Accepted by Seller

Target Audience: All Users

Summary: This is an operational report providing information related to orders that need to be taken care of where the project information is not completed at the schedule level, or the order is still unaccepted by the servicing agency.

Orders Not Yet Accepted by Seller

Source: UFMS; Data As Of: 06/28/2023 11:25 PM  
Time run: 6/29/2023 4:32:21 PM

Order Creation Date	GT&C Number	IGT Order Number	Order Status	Order Status Name	Requesting Agency Order Tracking ID	Servicing Agency Order Tracking ID	PoP Start Date	PoP End Date	Total Order Amount	Requesting Group Name	Servicing Group Name	Advance Payment Flag - GT&C	Advance Payment Flag - Order	Order Line Number	Item Code	Item Description	Order Schedule Number	Order Schedule Amount
11/03/2022	A2210-068-075-032237	O2211-068-075-003456	REJ	Rejected		AGM_000000134	12/01/2022	09/30/2029	\$1,200,000.00	Region 10: Water Division	IHS	Y	Y	1	Y1ND	Pipe and Freight in support for sewer main replacement project AN 22-S71 Angoon Alaska	1	\$1,200,000.00
11/03/2022	A2210-068-075-032237	O2211-068-075-003457	REJ	Rejected		AGM_000000133	12/01/2022	09/30/2029	\$300,000.00	Region 10: Water Division	IHS	Y	Y	1	Y1ND	Purchase of lift station sewer main materials in support of AN 22-S11 Tanacross Alaska	1	\$300,000.00
11/03/2022	A2210-068-075-032237	O2211-068-075-003456	REJ	Rejected		AGM_000000131	12/01/2022	09/30/2029	\$1,500,000.00	Region 10: Water Division	IHS	Y	Y	1	Y1ND	Purchase of modular	1	\$1,500,000.00



# G-Invoicing User Report

**Page Prompts**

- \* 1. Set of Books**  
IHS Set of Books
- 2. Operating Division**  
--Select Value--
- 3. OpDiv Location Agency**  
--Select Value--
- 4. Role Name**  
--Select Value--
- 5. G-Invoicing User**  
--Select Value--
- 6. Email**  
--Select Value--
- 7. Request ID**  
--Select Value--
- 8. Source**  
--Select Value--
- 9. Group Name**  
--Select Value--
- 10. Request Type**  
--Select Value--

**G-Invoicing User Report Description**

Source: UFMS - G-Invoice; Data As Of: 2023/06/24 22:30:38  
Time run: 6/29/2023 4:34:33 PM

Report Name: G-Invoicing User Report  
Target Audience: All Users

Summary: This is a direct report. It is used to provide users with a log of information to help with tracking of the UAR user provisioning process. It displays information such as last activity date, active roles, supervisor, etc.

**User Details**

UAR-Requested Role Count

100

G-Invoicing Provisioned Role Count

20

Operating Division	OpDiv Location Agency	Requested User Name	G-Invoice User ID	First Name	Last Name	Email	User Type	Phone	First Login	Last Login	Days Since Last Logon	Request Id	Request Type	Comments	Justification	UAR Stage	Source	Approval Status	UAR Request Message
IHS	ABERDEEN	BROHLF01	brohlf01	Brent	Rohlfs	BRENT.ROHLFS@IHS.GOV	E	(605) 226-7581				8640	NEW		New User	GINVC-User provisioning complete in GInvoicing	Matched UAR:GINV	APR	GINV Wave2 Conversion
IHS	ABERDEEN	BROHLF01	brohlf01	Brent	Rohlfs	BRENT.ROHLFS@IHS.GOV	E	(605) 226-7581				8640	NEW		New User	GINVC-User provisioning complete in GInvoicing	Matched UAR:GINV	APR	GINV Wave2 Conversion
IHS	ABERDEEN	BROHLF01	brohlf01	Brent	Rohlfs	BRENT.ROHLFS@IHS.GOV	E	(605) 226-7581				8640	NEW		New User	GINVC-User provisioning	Matched UAR:GINV	APR	GINV Wave2 Conversion



# Procure to Pay Dashboard

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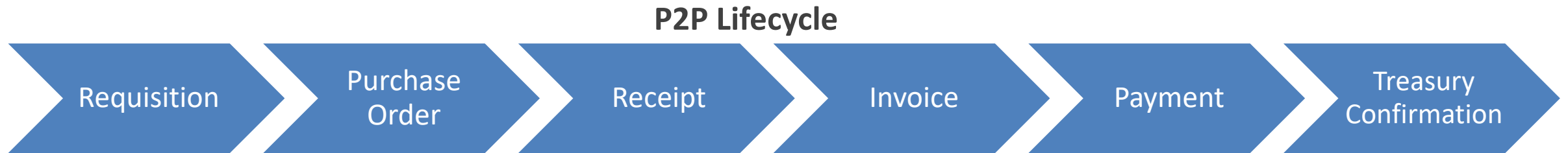
# Procure to Pay Dashboard

---

The P2P dashboard is a centralized location for FBIS users, providing a complete view of the procurement lifecycle. The dashboard provides actionable insights across the P2P process through Key Performance Indicators (KPIs), summary analysis, drilldowns, and transaction level reports.

## **P2P Dashboard Provides:**

- Actionable KPIs and visibility of the entire P2P lifecycle
- Consolidation of the existing AP and UDO dashboards
- Consolidation of key data into a single dashboard



# Procure to Pay Dashboard - Reports

---

## Document Lineage and Accounting Details Tab

Contains reports related to Document Lineage and a GL view of the information

## P2P Summary Tab

Contains key and actionable metrics

## Requisition Metrics Tab

Displays Requisition Summary Metrics

## Purchase Order Metrics

Displays PO summary metrics and unliquidated PO details report

## Receipt Metrics Tab

Displays Receipt Summary metrics

## Invoice Metrics Tab

Displays Invoice Summary Metrics

## Payment Metrics Tab

Displays all payment related information



# Procure to Pay Dashboard Summary Tab

Page Prompts (15)

\* 1. Set of Books

IHS Set of Books

\* 2. Operating Division

IHS

\* 3. Fiscal Year

2023

4. Fiscal Period

--Select Value--

5. Requisition Stage

Unobligated

6. Paid or Unpaid Invoices

Unpaid

7. PO Status Flag

Unliquidated PO

8. Budget Fiscal Year

--Select Value--

9. Object Class Code (5 digit)

--Select Value--

10. CAN

--Select Value--

11. Treasury Account Symbol

--Select Value--

Procure to Pay Summary Report Description

Links to Dashboards

[Budget Execution Dashboard](#)

[Financial Adjustments Dashboard](#)

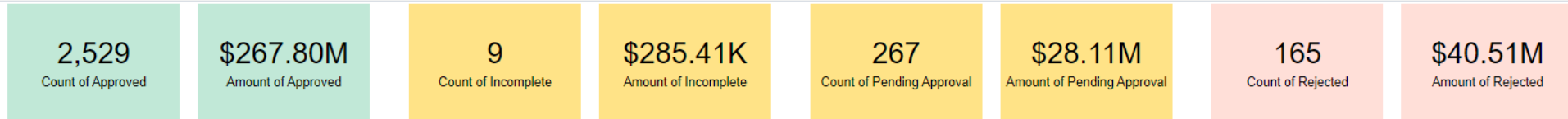
[Grants Accounting Dashboard](#)

[Reconciliation Dashboard](#)

[Procure to Pay - Executive Summary](#)

[Procure to Pay - Management Summary](#)

Requisition Summary



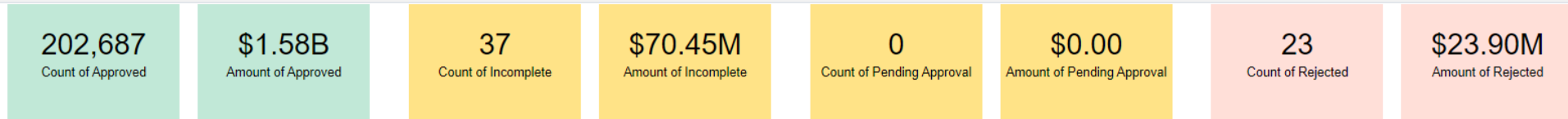
Approved Requisitions

Incomplete Requisitions

Pending Approval Requisitions

Rejected Requisitions

Purchase Order Summary



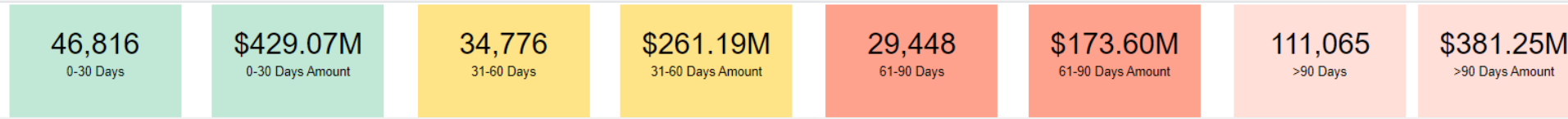
Approved PO

Incomplete PO

Pending Approval PO

Rejected PO

PO Lines by Age per Last Activity





# Questions?

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1. For any further questions, Email E-Invoicing/IPP team at [IHSHQE-Invoicing@ihs.gov](mailto:IHSHQE-Invoicing@ihs.gov)



